



**SHRI DHARMASTHALA MANJUNATHESHWARA LAW COLLEGE
CENTRE FOR POST GRADUATE STUDIES AND RESEARCH IN LAW
MANGALURU - 575 003**

Golden Jubilee
1974-2024

Fax : 0824 - 2492636

E-mail : sdmlaw@gmail.com

(Reaccredited by NAAC with 'B++' Grade)

Web : www.sdmlc.ac.in



PRINCIPAL : 2492636

OFFICE : 4294360

E-GOVERNANCE POLICY

Preamble

SDM Law College adopts a holistic approach on the e-Governance initiative across various activities of the college in an effective manner.

Object

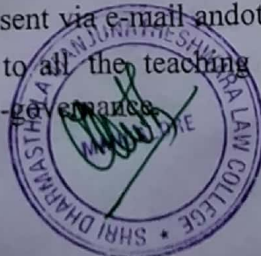
The object of the policy is to ensure effective implementation of e-governance in functioning of the institution.

Policy

1. The institution shall feature an in-house automation system for central e-governance through EERPMS (Educational Enterprises Resource Planning and Management System) and popular third-party services. In the case of a third party, data will be stored in 'Cloud Infrastructure' for easy and quick retrieval.
2. The college campus shall be Wi-Fi enabled for simultaneous usage of all the staff and students. College shall strives to maintain good bandwidth to enable all e-Governance IT applications to function effectively and efficiently. Periodically instructions and training shall be provided to the faculty, non-teaching staff and students.
3. Payment gateway established with the SBI bank for the online fee payments. The institution understands the importance of adopting mobile technology to provide better access to services that benefit stakeholders.

e-governance in administration

- a. All functionaries in administrative offices shall be adequately equipped with ICT-enabled systems with licensed software and internet facilities, wherever required, for necessary connectivity.
- b. EERPMS (Educational Enterprises Resource Planning and Management System) to manage students' attendance, annualfee submission etc.
- c. All the classrooms, conference rooms and the seminar rooms shall be ICT-enabled projectors and screens.
- d. CCTV-cameras shall be installed and maintained at all prominent locations to ensure proper surveillance.
- e. The college shall maintain a website to disseminate general information as well as updates to its students, teaching and non- teaching staff and to the public at large.
- f. All official correspondence shall be sent via e-mail and other available online mode.
- g. The college shall provide training to all the teaching and non-teaching staff to ensure effective implementation of e-governance.



①





Golden Jubilee
1974-2024

**SHRI DHARMASTHALA MANJUNATHESHWARA LAW COLLEGE
CENTRE FOR POST GRADUATE STUDIES AND RESEARCH IN LAW
MANGALURU - 575 003**

Fax : 0824 - 2492636
E-mail : sdmlaw@gmail.com

(Reaccredited by NAAC with 'B++' Grade)

Web : www.sdmlc.ac.in



PRINCIPAL : 2492636
OFFICE : 4294360

- h. The college shall provide training to students to enable them to benefit from ICT-enabled systems installed in the college.
- i. Biometric for monitoring the attendance of employee.

e-governance in finance and accounts

- a. The accounts section shall operate and manage their entire accounting operations on EERPMS (Educational Enterprises Resource Planning and Management System).
- b. The college shall perform all the financial transactions through the Public Financial Management System (PFMS) in line with the extant guidelines by the Government of India.
- c. The college shall perform all TDS related functions on "web e-TDS".

e-governance in library

Library users can make online searches of the books by name of the author, title of the book, publisher & keywords through the OPAC feature. These e-services are facilitating information availability, online submission of forms, online processing, payments, verification, status tracking and online availability of services to all college stakeholders. The college website shall be leveraged to increase awareness of the delivery of services to netizens.

e-governance in student admission and support

- a. The college shall adopt online mode of admission process as mandated by university from time to time.
- b. The college shall operate and manage admission process on EERPMS (Educational Enterprises Resource Planning and Management System).

e-governance in examination

The college shall adopt online mode of performing examination for add on courses conducted by the college.


PRINCIPAL

PRINCIPAL

Shri Dharmasthala Manjunatheshwara
Law College, Mangaluru



2

