



SHRI DHARMASTHALA MANJUNATHESHWARA LAW COLLEGE  
CENTRE FOR POST GRADUATE STUDIES & RESEARCH IN LAW  
MANGALURU - 575003

AFFILIATED TO KARNATAKA STATE LAW UNIVERSITY, HUBBALLI  
RECOGNIZED BY BAR COUNCIL OF INDIA, NEW DELHI  
(NAAC Accredited B<sup>++</sup> CGPA 2.9)

Sponsored By: Shri Dharmasthala Manjunatheshwara Educational Society®, Ujire, D.K.

## **DVV Clarification**

### **5.1.1**

5.1.1. Percentage of students benefited by scholarship/free-ship by institution, Government and non-government bodies, industries, individuals, philanthropists during last five years

**DVV Clarification: (B) According to the policy documents regarding scholarships/free-ship/fee concessions, the HEI claimed to have awarded benefits based upon academic performance. HEI requested to submit income certificates for those students who received institutional benefits due to their economically disadvantaged backgrounds during AY-2019-20**

**Clarification regarding the same is provided herebelow:**



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MANGALURU - 575 003**

**Golden Jubilee**  
1974-2024

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**Subject: Submission of Clarification Regarding Fee Concessions (2019-20)**

In compliance with NAAC (DVV) requirements, we are submitting clarifications regarding the students who received institutional benefits during the academic year 2019-20.

During this period, our institution exclusively offered fee concessions and free-ships to eligible students, in accordance with our institutional scholarship policy. The eligibility criteria specified in the policy document for the Award of Scholarships, Free-ships, and Fee Concessions encompass not only financial need and family income but also:

1. Academic performance
2. Overall performance
3. Participation in extracurricular activities

For the academic year 2019-20, our institution sanctioned a total fee concession of **Rs. 1,27,800/-** to **18 students**, reflecting their overall performance and active participation in institutional activities.

Please find enclosed the institutional policy document that details the criteria for awarding scholarships, free-ships, and fee concessions.

Thank you for your attention to this matter.



  
**Principal**



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# Scholarship/Freeship Policy & Committee





## Policy Document for Award of Scholarships, Freeships, and Fee Concessions

This policy document for the award of scholarships, freeships, and fee concessions at the College, aims at providing equitable access to education and support students from diverse socio-economic backgrounds in their academic pursuits.

### Objectives:

- To identify and provide financial assistance to deserving students to pursue higher education.
- To recognize and encourage academic excellence, and participation in extracurricular activities.
- To alleviate the financial burden on students/parents from economically disadvantaged backgrounds.
- To ensure transparency, fairness, and accountability in the awarding process.

### Types of Financial Assistance provided by/in the institution

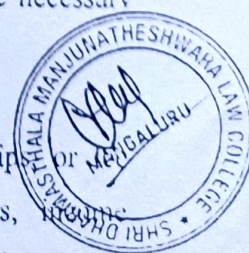
- **Scholarships:** Merit-based financial assistance awarded to students based on academic excellence, financial status of the student. The scholarship may be a government/non-government or endowment scholarship.
- **Freeships:** Financial assistance provided to deserving students based on financial need and/or special circumstances.
- **Fee Concessions:** Reductions in tuition fees or other fees provided to eligible students to alleviate financial burden and also motivate performances in extra-curricular activities.

### Eligibility Criteria:

- Eligibility criteria for scholarships, freeships, and fee concessions may include academic performance, financial need, government norms (each SC, ST, OBC), and participation in extracurricular activities.
- Eligible students must meet the specified criteria of family income and provide necessary documentation to support their applications.

### Application Process:

- Students are required to submit a formal application for scholarships, freeships or fee concessions, including relevant documentation such as academic transcripts, certificates, and proof of category (if applicable). When online applications are received, these procedural requirements are to be followed.





- The application process may involve an evaluation by a scholarship screening committee or designated authorities responsible for assessing eligibility and determining the amount of financial assistance, which is further approved by the institution.

**Sources of Financial Assistance:**

- Financial assistance may be sourced from internal funds allocated by the institution, external scholarships offered by government agencies, private organizations, and philanthropic donors.
- The institution may collaborate with external agencies such as state and national scholarship portals, local government bodies, and corporate sponsors to facilitate access to scholarships and financial aid programs.
- The management itself comes out with a package of scholarship.

**Awarding Process:**

- The awarding process for scholarships, freeships, and fee concessions will be based on the evaluation of applications and adherence to the eligibility criteria by the respective agencies.
- Decisions regarding the award of financial assistance will be communicated to students in a timely manner, ensuring transparency and accountability in the process.

**Review and Renewal:**

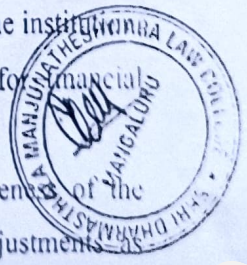
- The institution will periodically review its scholarship, freeship, and fee concession policies to ensure alignment with changing needs and priorities.
- Students receiving financial assistance may be required to meet specific criteria for renewal, including maintaining satisfactory academic progress and adherence to conduct standards.

**Grievance Redressal:**

- A grievance redressal mechanism has been established to address any concerns or complaints related to the award of scholarships, freeships, and fee concessions.
- Students are provided with a channel to raise grievances, and the institution would take appropriate measures to resolve issues in a fair and timely manner.

**Implementation and Monitoring:**

- The implementation of this policy is overseen by designated authorities within the institution including scholarship committees and administrative personnel responsible for financial administration.
- Regular monitoring and evaluation will be conducted to assess the effectiveness of the scholarship, freeship, and fee concession programs and make necessary adjustments as required.





## Scholarship Screening Committee

The scholarship screening committee has been constituted w.e.f. 8th August 2019 to notify the scholarships/freeships available, to screen the applications received, assess the eligibility and maintain relevant records of the beneficiaries from time to time.

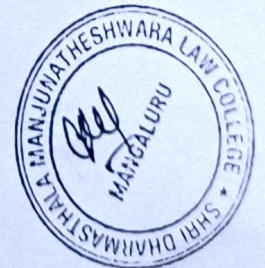
Details of the committee:

1. Dr. Tharanatha, Principal and Chairman
2. Mr. Santhosh Kumar A - Member
3. Mr. Shailesh- Member
4. Mr. Dharma Naik- Member
5. Mr. Sarvesh- Member

Principal

PRINCIPAL

Shri Dharmasthala Manjunatheshwara  
Law College, Mangalore



**FEEES CONCESSION DETAILS FOR 2019-20**

SL NO.	NAME	COURSE	FEEES CONCESSION
1	DEEPTHI	I BA LLB(5YRS)	2000.00
2	MARIYAM ASREENA	I BA LLB(5YRS)	2000.00
3	RAKSHAN M K	II B.A. LLB(5YRS)	14100.00
4	MANIKANTA B C	III B.A. LLB(5YRS)	5000.00
5	K VARALAKSHMI SHET	IV BA LLB(5YRS)	2000.00
6	SUHANA SAFAR	IV BA LLB(5YRS)	2000.00
7	HAVILA SUPRIYA D'SOUZA	V BA LLB(5YRS)	1000.00
8	PRAJWAL	I LLB(3YRS)	2000.00
9	SANJANA H.	I LLB(3YRS)	16350.00
10	PAVAN KUMAR	I LLB(3YRS)	2000.00
11	ANEESH KRISHNA	I LLB(3YRS)	26350.00
12	NIMNA THANGAMMA	I BBA LLB(5YRS)	2000.00
13	RAHIZA	I BBA LLB(5YRS)	1000.00
14	MUHAMMAD SHIHAD	I BBA LLB(5YRS)	15000.00
15	MOHAMMED RAMEEZ P.A.	III BBA LLB(5YRS)	2000.00
16	SUJAN ULLAL	IV BBA LLB(5YRS)	2000.00
17	NAMRITHA	I LLM(2YRS)	30000.00
18	NISHAN	II SEM LLB(3 YRS) TRANSFER ADMN	1000.00
			<b>127800.00</b>

TOTAL CONCESSION GIVEN FOR THE ACADEMIC YEAR 2019-20 = **1,27,800-00**

Female	9
Male	9
	18

