



SHRI DHARMASTHALA MANJUNATHESHWARA LAW COLLEGE
CENTRE FOR POST GRADUATE STUDIES & RESEARCH IN LAW
MANGALURU - 575003

AFFILIATED TO KARNATAKA STATE LAW UNIVERSITY, HUBBALLI
RECOGNIZED BY BAR COUNCIL OF INDIA, NEW DELHI
(NAAC Accredited B⁺⁺ CGPA 2.9)

Sponsored By: Shri Dharmasthala Manjunatheshwara Educational Society®, Ujire, D.K.

CRITERIA 2- TEACHING- LEARNING AND EVALUATION

Key Indicator- 2.3 Teaching- Learning Process

2.3.2 The institution adopts effective schemes for mentoring students through teacher mentors and student mentors to address academics and student-psychological issues

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E-mail : sdmlaw@gmail.com

(Reaccredited by NAAC with 'B⁺⁺' Grade)

Web : www.sdmlc.ac.in



PRINCIPAL : 2492636
OFFICE : 4294360

Mentorship Policy

Preamble

The Mentorship Policy of Shri Dharmasthala Manjunatheshwara Law College is evolved with a view to monitor the overall performance and growth of the students. It also aims to facilitate the personal growth of individual students by providing guidance, support and knowledge transfer from the mentors to mentees

Clauses:

1. There shall be a Mentorship Co Ordination Committee in operation to oversee the whole system. The Committee shall be constituted by the Head of the Institution for a tenure of 05 years
2. A mentorship diary should be prepared with individual page for each student. At the end of the diary some extra pages should be incorporated to write resolutions
3. An attendance book of mentees should be maintained
4. Since Physical Director and Librarian also interact with the student community, they can also be made as mentors. This will help to bring down the mentor mentee ratio and enhance the number of mentors
5. Every mentor should hold a meeting with the respective mentees in each month, This meeting could be either offline or online. It is desirable to hold open meeting with mentees. Any kind of personal meetings are not advisable unless it is unavoidable.

..2.





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-2-

6. Any kind of issues pertaining mentees should be referred to the concerned committee which exist in the college. Mentors are advised not to take any decision. (Eg: issues concerning sports should be referred to the sports committee)
7. No mentor can deal with the issues beyond his/her area
8. There shall be two kinds of mentorships. 1. Teacher Mentorship 2. Student Mentorship. Under teacher mentorship faculty will be placed as mentor to a group of students and under student mentorship, a student will be made as a mentor to the group in which he is the member
9. The faculty will work as mentors to the allotted group of mentees till they complete their course (i.e. 5 years or 3 years). Change of mentor or mentee is not permissible without the recommendation of the MCC and permission of the Principal. However, the Principal has the right to reshuffle the mentor or mentees.


PRINCIPAL
Shri Dharmasthala Manjunatheshwara
Law College, Mangaluru



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CLASS MENTORS
ACADEMIC YEAR 2019-20 - EVEN SEMESTER

DR. BALIKA	Vice Principal
MR. NARESH M	H.O.D.
MR. MAHESHCHANDRA NAYAK	H.O.D.

5 YEARS B.A.LLB

V YR LLB "A"	MRS. SHARIKA RAI
V YR LLB "B"	MRS. CHANDRALEKHA V
IV YR LLB "A"	MR. ASHWIN
IV YR LLB "B"	MRS. DEEPA SALIAN
III YR LLB "A"	MS. NELVITA NORONHA
III YR LLB "B"	MR. SANTHOSHA KUMARA A
II YR.LLB "A"	MRS. CHAITHRA KUMARI
II YR.LLB "B"	MR. NARESH
I YR LLB "A"	MR. PUSHPARAJ K
I YR LLB "B"	MR. RAVINDRA RAJPUT

B.B.A. LLB (5 YEARS)

IV YR BBA LLB	DR. RESHMA
III YR BBA LLB	MR. KARTHIK ANAND
II YR BBA LLB	MR. MAHESHCHANDRA NAYAK
I YR BBA LLB	MS. TRESSY

3 YEARS LLB

III LLB	MRS. SHUBHALAKSHMI
II LLB	MR. RAKSHITH B.V.
I LLB	DR. ANNAPOORNA SHET





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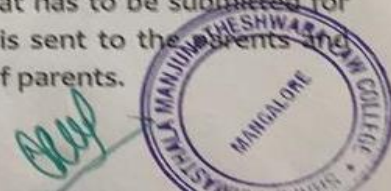
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Teacher mentor Assigned to students for Academic and other issues

Sl No	Name of faculty mentors	Number of students allotted
1	Dr. Tharanath	35
2	Dr. Balika	40
3	Sri Maheshchandra Nayak	40
4	Sri Naresh M	40
5	Smt. Ujwala	40
6	Smt. Sharika Rai	40
7	Dr. Santhosh Kumar A	40
8	Dr. Shubhalakshmi	40
9	Mr. Rakshith B V	40
10	Dr. Annapoorna Shet	40
11	Dr. Chandralekha V	40
12	Smt K Vinutha	40
13	Sri Ravindra Krishna Rajaput	40
14	Ms Suma Suresh Kogilgeri	40
15	Smt. Deeparani V Salian	40
16	Mr. Karthik Anand	40
17	Mr. Amith	40
18	Mr. Pushparaj	40
19	Dr. Reshma	40
20	Ms Nelvita Cleona Noronha	40
21	Dr. Dimple Mesta	40
22	Dr. Ashwini P	40
23	Dr. Shaheema A S	40
24	Mr. Ashwin	40
25	Mr. Santhosh Kumar	40
26	Mr. Shashiprasad	40

All full time teachers work as mentors to the batch of students allotted to them. It is mandatory for every student to meet his/her mentor once in a month for guidance. Students are given a conducive atmosphere where in they can address their academic problems to the mentor. This apart, obtaining prior permission for students before they absent from classes and a leave note in the prescribed format has to be submitted for the same. When they face attendance shortage, intimation is sent to the parents and counseling is done by the respective mentor in the presence of parents.





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STUDENTS' EXECUTIVE COUNCIL

Resolution Adopted in SDM Student Executive Council Meeting Held on 26th
May 2023

1. Each class representative selected/elected is student mentor to the respective class
2. Student Mentors to hold regular meetings with mentees/ classmates
3. Any kind of issues pertaining mentees should be referred to the concerned Cell. (Eg: 1. Issues concerning sports should be referred to the sports committee. 2. Students grievances related to sexual harassment to be referred to Prevention of Sexual Harassment Cell, etc.)
4. Participation and winning of prizes by mentees in Curricular, extra and co-curricular activities should be informed to the teacher mentors
5. It is desirable on the part of student mentor to communicate with teacher mentor every weekend.

Ms Ancita Olivia Pinto
Chief Secretary of SDM
Students' Council

Mr. Rakshith B.V
Student Welfare Officer





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ALLOTMENT OF STUDENTS TO STUDENT MENTORS

2022-23

Name of Student mentors	Enrolled Program	Number of Students
Devi Prasad Suvarna	B A LL.B , Ist Year 'A'	60
Sujith Shetty	B A LL.B , Ist Year 'B'	60
Sweekar N D	B A LL.B, IInd Year 'A'	54
Joylan Crasta	B A LL.B, IInd Year 'B'	54
Kaushik	B A LL.B IIIrd Year 'A'	60
Tejas Gopal Poojary	B A LL.B, IIIrd Year 'B'	53
Sanjana R Naik	B A LL.B, Ivth Year 'A'	57
Ashelle Deyona D'souza	B A LL.B, IVth Year 'B'	50
Praveen Kumar	B A LL.B, Vth Year 'A'	58
Raja Narayan Mali	B A LL.B, Vth Year 'B'	51
Gagan	BBA LL.B Ist Year	60
Ananth J menon	BBA LL.B IInd Year	54
Emmanuel Judy	BBA LL.B, III Year	53
Deonalita D'souza	BBA LL.B, Ivth Year	58
Thushar	BBA LL.B, Vth Year	56
Mohammed Faizal	LLB Ist Year	60
Shravya	LLB IInd Year	58
Maria Jose	LLB, IIIrd Year	60





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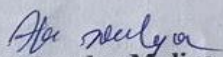
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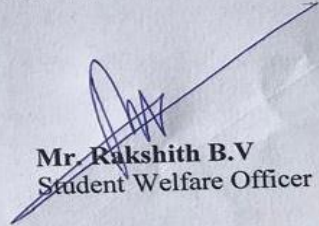
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Students' Executive Council

Resolution Adopted in SDM Student Executive Council Meeting Held on 25th
December 2021

1. Each class representative selected/elected is student mentor to the respective class
2. Student Mentors to hold regular meetings with mentees/ classmates
3. Any kind of issues pertaining mentees should be referred to the concerned Cell. (Eg: 1. Issues concerning sports should be referred to the sports committee. 2. Students grievances related to sexual harassment to be referred to Prevention of Sexual Harassment Cell, etc.)
4. Participation and winning of prizes by mentees in Curricular, extra and co-curricular activities should be informed to the teacher mentors
5. It is desirable on the part of student mentor to communicate with teacher mentor every weekend.


Mr. Abhyuday Muliya
Chief Secretary of SDM
Students' Council


Mr. Rakshith B.V
Student Welfare Officer

Approved by

Dr. Tharanath
Principal





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ALLOTMENT OF STUDENTS TO STUDENT MENTORS

2021-22		
Name of Student mentors	Enrolled Program	Number of Students
Harikiran U Prabhu	B A LL.B , Ist Year 'A'	63
C K Anand Rao	B A LL.B , Ist Year 'B'	57
Naresh Kumar Baliga	B A LL.B, IInd Year 'A'	60
S Kavyashree	B A LL.B, IInd Year 'B'	56
Mahima S Shetty	B A LL.B IIIrd Year 'A'	58
Tripti K	B A LL.B, IIIrd Year 'B'	53
Girish Nayak	B A LL.B, Ivth Year 'A'	59
Navaneeth Krishnan P K	B A LL.B, IVth Year 'B'	51
Rao Shivani Dinesh	B A LL.B, Vth Year 'A'	55
Sumati Bave	B A LL.B, Vth Year 'B'	57
Narasimha S Bhandary	BBA LL.B Ist Year	60
Emmanuel Judy	BBA LL.B IInd Year	55
Shaheequel Banzy K	BBA LL.B, III Year	61
P Prashanth Aithal	BBA LL.B, Ivth Year	57
Ankit Anup Jasani	BBA LL.B, Vth Year	60
Vaishnav V Hegde	LLB Ist Year	60
Rayan Teeshan Pinto	LLB IInd Year	59
Bharat Prasanna Kumar	LLB, IIIrd Year	59





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MENTORSHIP DIARY

YEAR : 2019 - 2021





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Name of the Mentee :	Abhisam Nambiar	
Class:	Final BBA	
Roll No.:	BB9501	
Mobile No.:		
Name of the Mentors:	1 Mr. Mahesh chand	2. Karthik Sir
	3. Deepa salian	4. Dr. Reshma
	5. Nelveta Maam	6. Mrs. Suma
	7. Karthik Sir	8. Deepa salian
	9. Mahesh Sir	10. Dr Reshma

Performance Indicators	Semesterwise Scaling									
	1 st Sem	2 nd Sem	3 rd Sem	4 th Sem	5 th Sem	6 th Sem	7 th Sem	8 th Sem	9 th Sem	10 th Sem
Curricular	B	B	A	A	A	B	B	A	A	A
Co-curricular	C	C	B	A	A	A	B	A	A	A
Cultural /Literary	A	A	A	B	B	B	A	A	A	A
Mooting / Legal Aid	C	C	C	B	B	B	B	B	B	B
Sports	B	B	B	B	B	B	B	B	B	B
Campus discipline	A	A	B	B	B	A	A	A	A	A

Remarks if any:

N/C


Signature of Mentor

NOTE: Scaling: A:-Excellent

B:-Good

C:-Average

D:-Needs improvement





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Name of the Mentee :	Adithya Narayanan	
Class:	Final yr BBA	
Roll No.:	BB9502	
Mobile No.:		
Name of the Mentors:	1 Mr. Mahesh chanda	2. Karthik Si
	3. Mrs. Deepa Salian	4. Dr. Reshma
	5. NOLWETA MAAM	6. Mr. Suma
	7. Karthik Si	8. Mrs. Deepa Salian
	9. Mahesh Si	10. Dr. Reshma

Performance Indicators	Semesterwise Scaling									
	1 st Sem	2 nd Sem	3 rd Sem	4 th Sem	5 th Sem	6 th Sem	7 th Sem	8 th Sem	9 th Sem	10 th Sem
Curricular	A	A	A	A	A	A	A	A	A	A
Co-curricular	C	C	C	C	B	B	B	B	B	B
Cultural /Literary	C	C	C	C	C	C	B	B	B	B
Mooting / Legal Aid	A	A	A	B	B	B	A	A	A	A
Sports	C	C	C	C	B	B	B	A	A	A
Campus discipline	A	A	A	B	B	A	A	A	A	A

Remarks if any:

NCC


Signature of Mentor

NOTE: Scaling: A:-Excellent B:-Good C:-Average D:-Needs improvement





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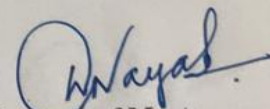
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Name of the Mentee :	Dadeesh P	
Class:	IV th yr BBA	
Roll No.:	BB501	
Mobile No.:		
Name of the Mentors:	1. Deepa Salian	2. Sankha Shetty
	3. Mahesh Sii	4. Dr Reshma
	5. Kavthik Sii	6. Nelceila Meam
	7. Dr Reshma	8. Mahesh Sii
	9.	10.

Performance Indicators	Semesterwise Scaling									
	1 st Sem	2 nd Sem	3 rd Sem	4 th Sem	5 th Sem	6 th Sem	7 th Sem	8 th Sem	9 th Sem	10 th Sem
Curricular	A	B	B	A	A	A	B	A		
Co-curricular	B	B	B	A	A	B	A	B		
Cultural /Literary	A	A	C	B	B	B	A	A		
Mooting / Legal Aid	B	B	B	B	B	B	B	B		
Sports	C	C	D	B	B	A	A	A		
Campus discipline	B	B	A	B	A	A	B	A		

Remarks if any:


 Signature of Mentor

NOTE: Scaling: A:-Excellent B:-Good C:-Average D:-Needs improvement





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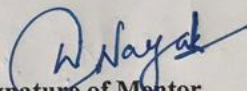
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Name of the Mentee :	ATHUL	
Class:	BB502 IV ^{yr} BBA	
Roll No.:	BB502	
Mobile No.:		
Name of the Mentors:	1. Deepa. salian	2. Saritha Shetty
	3. Mahesh sri	4. Dr Reshma
	5. Karthik sri	6. Nelwithe Maam
	7. Dr. Reshma	8. Mahesh sri
	9.	10.

Performance Indicators	Semesterwise Scaling									
	1 st Sem	2 nd Sem	3 rd Sem	4 th Sem	5 th Sem	6 th Sem	7 th Sem	8 th Sem	9 th Sem	10 th Sem
Curricular	A	A	A	B	B	A	A	A		
Co-curricular	B	A	B	B	A	A	A	A		
Cultural /Literary	C	C	B	B	B	A	A	A		
Mooting / Legal Aid	A	A	A	A	A	B	A	A		
Sports	C	C	B	B	B	B	B	B		
Campus discipline	B	B	B	A	A	A	A	A		

Remarks if any:


Signature of Mentor

NOTE: Scaling: A:-Excellent B:-Good C:-Average D:-Needs improvement





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MENTORSHIP DIARY

YEAR : 2021 - 2022





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(NAAC Accredited B⁺⁺ CGPA 2.9)

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Name of the Mentee :	Aadithya shetty	
Class:	III yr BBA	
Roll No.:	BB1501	
Mobile No.:		
Name of the Mentors:	1 Mrs. cywala	2. Mrs. Deepa. salian
	3. Dr Reshma	4. Karthik su
	5. Rakshithsu	6. Mrs Deepa. salian
	7.	8.
	9.	10.

Performance Indicators	Semesterwise Scaling									
	1 st Sem	2 nd Sem	3 rd Sem	4 th Sem	5 th Sem	6 th Sem	7 th Sem	8 th Sem	9 th Sem	10 th Sem
Curricular	A	A	A	B	A	A				
Co-curricular	B	B	B	A	A	A				
Cultural /Literary	A	A	B	B	B	B				
Mooting / Legal Aid	A	A	A	A	A	A				
Sports	C	C	B	B	B	B				
Campus discipline	B	B	B	B	B	B				

Remarks if any: Still have chance to improve in coming year


Signature of Mentor

NOTE: Scaling: A:-Excellent B:-Good C:-Average D:-Needs improvement





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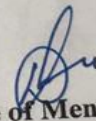
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Name of the Mentee :	Dheya. Subrahmanya	
Class:	Eduyo BBA	
Roll No.:	BB1502	
Mobile No.:		
Name of the Mentors:	1 Mrs. Ujwala	2. Mrs. Deepa Salian
	3. Dr. Reshma	4. Karthik sir
	5. Rakshith sir	6. Deepa. salian
	7.	8.
	9.	10.

Performance Indicators	Semesterwise Scaling									
	1 st Sem	2 nd Sem	3 rd Sem	4 th Sem	5 th Sem	6 th Sem	7 th Sem	8 th Sem	9 th Sem	10 th Sem
Curricular	B	B	B	D	A	A				
Co-curricular	D	A	A	A	A	A				
Cultural /Literary	B	B	B	B	A	A				
Mooting / Legal Aid	B	B	B	B	B	B				
Sports	B	B	B	B	A	A				
Campus discipline	B	B	B	B	B	B				

Remarks if any:

Work hard in the coming year
maintain your progress.


Signature of Mentor

NOTE: Scaling: A:-Excellent B:-Good C:-Average D:-Needs improvement





Role of Mentor

- Attendance of the general meetings of the mentees should be maintained in the diary. However during one to one meeting, signature of the mentee should be obtained in the respective page.
- Every mentor should hold a meeting with the respective mentees in each month. This meeting could be either offline or online. It is desirable to hold open meeting with mentees.
- Any kind of issues pertaining mentees should be referred to the concerned Cell which is existing in the college. Mentors are to monitor the academic growth of a student over a period of time. (Eg: 1. Issues concerning sports should be referred to the sports committee. 2. Students grievances related to sexual harassment to be referred to Prevention of Sexual Harassment Cell, etc.)
- A Google classroom consisting of all the assigned mentees should be created by the mentor. All information relating to mentees should be passed through Google class room only.
- Mentee participation and winning of any prizes in Curricular, extra and co-curricular activities should be mentioned in the respective page.
- Parents interaction with the mentors should be mentioned in the diary with their signature
- Every mentor should choose two students (One male + one Female) from the fourth or fifth year classes as student mentors to the assigned mentees. Selection of student mentors is to be done by the respective mentor in consultation with the Principal.
- Every mentor should submit a report in the prescribed format to the mentorship coordination committee at the end of each semester. Diary should be retained with the mentor only.
- Mentors should collect the contact details of all mentees and their parents. The contact number of mentors also should be available to mentees.

Role of Class teacher

Role of class teacher is confined only to the following matters.

- Maintenance of Attendance Track Record and to monitor the shortage and other issues concerning attendance.
- Passing of General Instructions issued by the principal
- Instructing the students to approach the respective mentor for all other matters except the above mentioned.



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Page No.

Shri Dharmasthala Manjunatheshwara Law College
Centre for Post Graduate Studies and Research in Law,
Mangaluru-03

MENTORSHIP LIST - 2021-22

Roll No.	Name of the Student	Mentor
A1502	ANJAN KRISHNA	MR. PUSHPARAJ K
A1507	BHARATH	
A1512	HINAN AL HAMDAN	
A1517	NICHOLAS ANAND MISHRA	
A1522	UJWAL SEQUEIRA	
A1527	AKSHITHA SALIAN	
A1532	ASHWITHA	
A1537	D G SHRILAKSHMI JOSHY	
A1542	HEMALATHA P	
A1547	LAVANYA	
A1552	RAKSHITHA D	
A1557	SHRUTHIKA	
A1562	TREESA P J	
B1602	ANIRUDH K R	
B1607	JOSHIL ANTHONY FERNANDES	
B1612	MOHAMMED UMAR SAFWAN	
B1617	SOORYADEV	
B1622	ANANYA M	
B1627	CHAITHRIKA	
B1632	FATHIMATH CEYANA	
B1637	K CHARULATHA	
B1642	PALLAVI R	
B1647	PREKSHA K S	
B1652	SHRAVYA K	
B1657	VAMSHIKA B K	
BB1502	AJEYA SUBRAHMANYA M	
BB1507	B SHASHIDAR PAI	
BB1512	MOHAMMED ASHRAF N A	
BB1517	PRANITH JOHN DSOUZA	
BB1522	ANJANA ANIL KUMAR	
BB1527	CHAITHANYA	
BB1532	HANISHA	
BB1537	MEGHA	
BB1542	NOWRIN	
BB1547	SAFAH MOHAMMAD	
BB1552	SHAMMA NAZNI SHAREEF	





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Roll No.	Name of the Student				
A1502	ANJAN KRISHNA				
A1507	BHARATH	Bharath	Bharath	Bharath	Bharath
A1512	HINAN AL HAMDAN				
A1517	NICHOLAS ANAND MISHRA	N.A.M	N.A.M	N.A.M	N.A.M
A1522	UJWAL SEQUEIRA	Ujwal	Ujwal	Ujwal	Ujwal
A1527	AKSHITHA SALIAN				
A1532	ASHWITHA	Ashwitha	Ashwitha		Ashwitha
A1537	D G SHRILAKSHMI JOSHY			left	
A1542	HEMALATHA P				
A1547	LAVANYA				
A1552	RAKSHITHA D				
A1557	SHRUTHIKA				
A1562	TREESA P J	Treesa	Treesa	Treesa	Treesa
B1602	ANIRUDH K R	Anirudh	Anirudh	Anirudh	Anirudh
B1607	JOSHIL ANTHONY FERNANDES				
B1612	MOHAMMED UMAR SAFWAN				
B1617	SOORYADEV	Soorya	Soorya	Soorya	Soorya
B1622	ANANYA M	Ananya	Ananya		
B1627	CHAITHRIKA	Chaithrika	Chaithrika	Chaithrika	Chaithrika
B1632	FATHIMATH CEYANA				
B1637	K CHARULATHA				
B1642	PALLAVI R				
B1647	PREKSHA K S				
B1652	SHRAVYA K				
B1657	VAMSHIKA B K				
BB1502	AJEYA SUBRAHMANYA M	Ajeeya	Ajeeya	Ajeeya	Ajeeya
BB1507	B SHASHIDAR PAI				
BB1512	MOHAMMED ASHRAF N A				
BB1517	PRANITH JOHN DSOUZA				
BB1522	ANJANA ANIL KUMAR	Anjana	Anjana		
BB1527	CHAITHANYA	Chaithanya	Chaithanya		
BB1532	HANISHA	Hanisha	Hanisha		
BB1537	MEGHA				
BB1542	NOWRIN				
BB1547	SAFAH MOHAMMAD	Nawrin	Nawrin	Nawrin	Nawrin
BB1552	SHAMMA NAZNI SHAREEF				



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E-mail : sdmlaw@gmail.com

Web : www.sdmlc.ac.in

PRINCIPAL : 2492636
OFFICE : 4294360

Attendance Policy

Preamble:

The attendance policy of Shri Dharmasthala Manjunatheshwara Law College aims to develop a sense and culture of regularity in attending the classes and inculcate the same among staff and students.

Duties of faculty

1. All faculty members shall maintain a record of attendance in the register provided.
2. The attendance shall be marked in the register for each class in ascending numerals (1,2,3,4, 5,...) and the absence shall be marked as 'A'.
3. The faculty shall mark the attendance in the beginning of the class hour. The list of absentees shall be entered in the absentee slip and the same shall be collected by the supporting staff within 10 minutes from the commencement of the class.
4. The faculty shall read out the roll number of the absentees in the class
5. The absentee slip shall be handed over to the concerned administrative staff for uploading in EERPMS
6. The Administrative staff shall send SMS alert to parents if the ward is marked absent
7. The faculty shall preserve the attendance register and shall produce the same whenever asked by the authorities
8. The class mentor shall inform the Head of the Institution if any student remains absent continuously for 07 days and the same shall be intimated to the parents.
9. The class mentor shall prepare the attendance track for each month in the format provided where the percentage of attendance shall be calculated
10. The monthly track of attendance shall be shown to each student and signature of the students shall be obtained.
11. The students below 70% attendance shall be asked to give reasons for shortage and the information shall be given to the Head of the Institution.
12. Notice in advance shall be given to parents if the ward has serious attendance problem
13. The faculty in charge of different committees shall give the list of students who take part in the college events to the Student Welfare officer immediately after the conclusion of the event for the credit attendance.
11. The credit attendance shall not exceed 05 in a semester except for university events






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For Students

1. Students shall attend classes regularly on time
- 2: Students shall inform the class mentor if they are not able to attend the classes either due to college events or their personal problems
- 3.. Students shall submit supportive documents for representing/participating in the college/university events within 03 days of the conclusion of the event
4. A minimum 70% of attendance in each subject is mandatory. No reasons including the medical will not be considered in case of shortage
5. Students who have shortage of attendance shall write an undertaking to the effect to improve the same by attending future classes
6. Students shall be detained from writing the final examinations if they are unable to maintain 70% of attendance in each subject.


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19 OCT 2019

To,
Mr. Iqbal Shabandri
Mangalore (Bhalasa)

Respected Sir / Madam,

Sub: Attendance shortage of your ward-regarding.

This is to inform you that your son/daughter
Mr./Ms. Abdullah Rabiya (B6503) studying in IV B.B.A LLB is having
attendance of 65.69% after the completion of two months of classes. A
minimum of 70% is required to write University Examinations. In view of
this he/she will be facing attendance shortage and incur ineligibility to write
odd semester examinations of December / January 2020. This letter would be
deemed to be final notice relating attendance shortage and for any consequent
action the college would not be responsible in whatsoever manner. You are
hereby intimated to meet class mentor for further discussion. This is for your
kind information and necessary action. For further details meet in person
Sri/Smt/Ms. Chandrabhisha Y. teacher in charge of the class.
9481916569


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19 OCT 2019

To,
Mr. Ganesh Acharya B
Haleyaengadi
D.K. Dikshith

Respected Sir / Madam,

Sub: Attendance shortage of your ward-regarding.

This is to inform you that your son/daughter Mr./Ms. Adithya Acharya (B6506) studying in IV BBA LLB is having attendance of 43.96% after the completion of two months of classes. A minimum of 70% is required to write University Examinations. In view of this he/she will be facing attendance shortage and incur ineligibility to write odd semester examinations of December / January 2020. This letter would be deemed to be final notice relating attendance shortage and for any consequent action the college would not be responsible in whatsoever manner. You are hereby intimated to meet class mentor for further discussion. This is for your kind information and necessary action. For further details meet in person Sri./Smt./Ms. Chandralakshmi V. teacher in charge of the class.
9481916569


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19 OCT 2019


To,
Mr Aravindan K Nair,
Kasaragod District

Respected Sir / Madam,

Sub: Attendance shortage of your ward-regarding.

This is to inform you that your son/daughter Mr./Ms. Arjun Aravind (B6510) studying in 4th BBA LLB is having attendance of 63.50% after the completion of two months of classes. A minimum of 70% is required to write University Examinations. In view of this he/she will be facing attendance shortage and incur ineligibility to write odd semester examinations of December / January 2020. This letter would be deemed to be final notice relating attendance shortage and for any consequent action the college would not be responsible in whatsoever manner. You are hereby intimated to meet class mentor for further discussion. This is for your kind information and necessary action. For further details meet in person Sri./Smt./Ms. Chandralakha V. teacher in charge of the class.
9481916569.



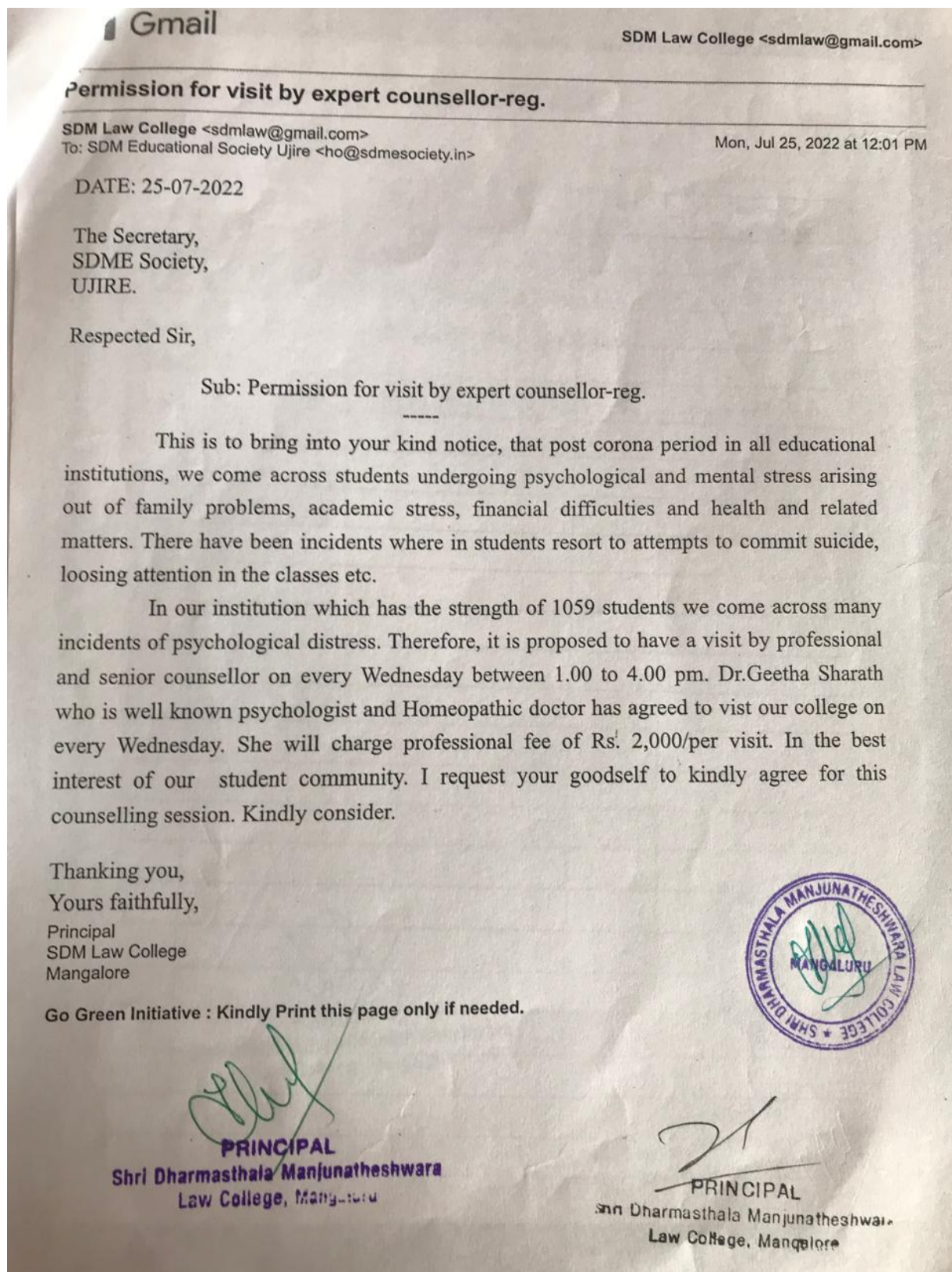

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I N D E X

Name Sub
Std. Div Roll No

Sr. No.	Title	Page No.	Teacher's Sign./Remarks
	Counciling Sessions Record / Register		2021-23
	Dr. Geetha Sharath, Principal.		


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Date: / / 20

Time: 1.00 - 3.00 PM.

SL. NO.	DATE	NAME OF THE STUDENT	CLASS	REMARKS SIGNATURE
1.	27/07/2022	Priyanka	3(3) BALLB	
2.	27/07/2022	Arjun Varshach	1(3) BALLB	
3.	27/07/2022	Gaurav.		
4.	27/07/2022	Sadhana		
1.	02/08/2022	Dayashree	5(5) BALLB	Dayashree
2.	03/08/2022	Shravya Rao	2(5) BALLB	Shravya
3.	03/08/2022	Niriksha	2(5) BALLB	
1.	10/08/2022	Dayashree	5(5) BALLB	Dayashree
2.	10/08/22	Srivatsa		
3.	10/08/22	Sadana		
4.	10/08/22	Shravya	2(5) BALLB	Shravya
5.	10/08/22	Niriksha	2(5) BALLB	

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16/8/19

(Signature)

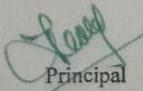
COUNSELLING REGISTER


Academic year: 19-20

Name of the faculty / counsellor: Chaitra Kumari A.

Sl.No.	Date	Name of the student	Nature of the issue	Signature of counsellor
1	14/04/19	Jeevan	Lack of Concentration	Chaitra
2	21/04/19	Suman	Lack of sleep/Depression	Chaitra
3	24/04/19	Kiran	Lack of Concentration	Chaitra
4	22/05/19	Vinay	Depression through DS	Chaitra
5	22/05/19	Kedhar	Comparison	Chaitra

Date: 15/09/2019


 Principal





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COUNSELLING REPORT 2018-19

Faculty Coordinator:

Sl. No.	Name of the Student	Class	Date/ Duration	Issues (Academic)	Issues (Personal)	Suggestion	Outcome	Remarks
1.	Jayesh	BA LLB (TAS)	11-09-2018 (4-0-18)	Absenteeism, late coming.	-	Gave some tips to get up earlier & punctual.	- was regular & punctual.	-
2.	Aishwarya K.	BA LLB	17/09/2018	Academic Study method	-	gave study materials	Satisfied	-
3.	Mohd. Aftwan	IV th RA	21/02/2019 22/02/2019	confidential	"	cleared	satisfactory	-
4.	Lavita Mathias	IV th BA LLB	07/2/19 11/03/19	Academic study abroad.	"	advice on further studies	Satisfactory	-
5.	Harshith	IV th BA LLB	4/4/2019	Academic	-	Future options for higher education	Satisfactory	-
6.	Arushi Jain	IBACLB	6/3/2019 27/2/19	Academic	-	cleared	Satisfied	-
7.	Tripathi	IV th BA LLB	2-9-2018	Health & Personal issues & study	-	advised to take some medicine	Satisfied.	-
8.	Sakshya -	II nd RA LLB	6-10-2018	Academic	-	Suggested reasons to resolve problem	Satisfied.	-
9.	Renaka	IV th year	11-9-2018	-	Personal.	Advised.	Satisfactory	-
10.	Shravya Shetty	IV th year	Oct/Nov 2018	Personal	Family issue	Advised	good	spoke to parents





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COUNSELING REGISTER


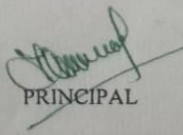
August 2018
June 2019.

Academic Year: 2018 - 2019

Name of the faculty / counselor: Udayakumar M.

Sl. No.	Date	Name of the student	Nature of issue	Signature of the counselor
6304	04/09/2018	Devaraju - J	Personal & Health issues	Udayakumar M.
6335	28/09/2018	Disha	Personal & class issues	Udayakumar M.
6364	12/03/2019	Kethan Balu	Depression after results	Udayakumar M.
4663	19/03/2019	Jayesh P.K	Depression after results	Udayakumar M.

Date: _____

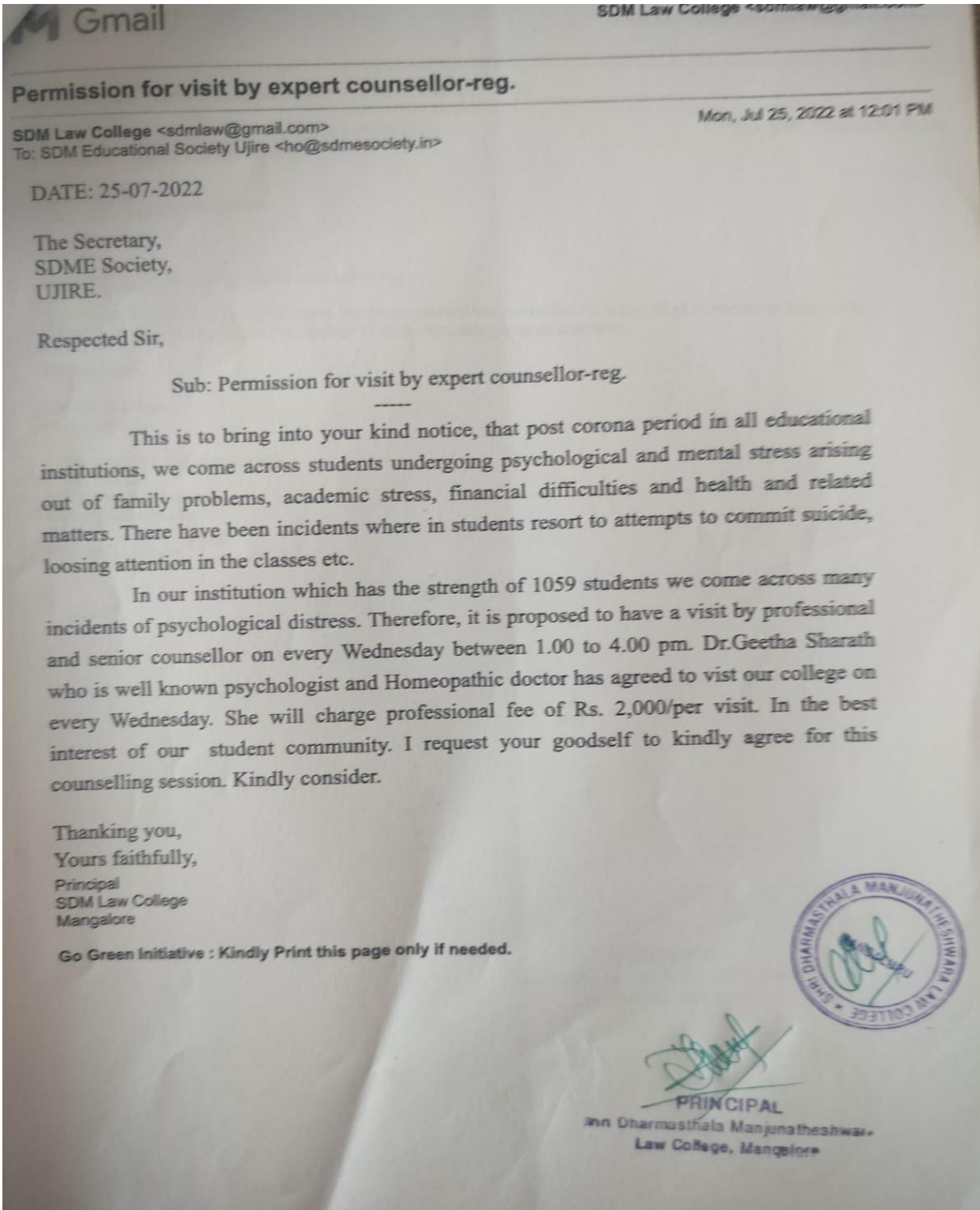
 
PRINCIPAL



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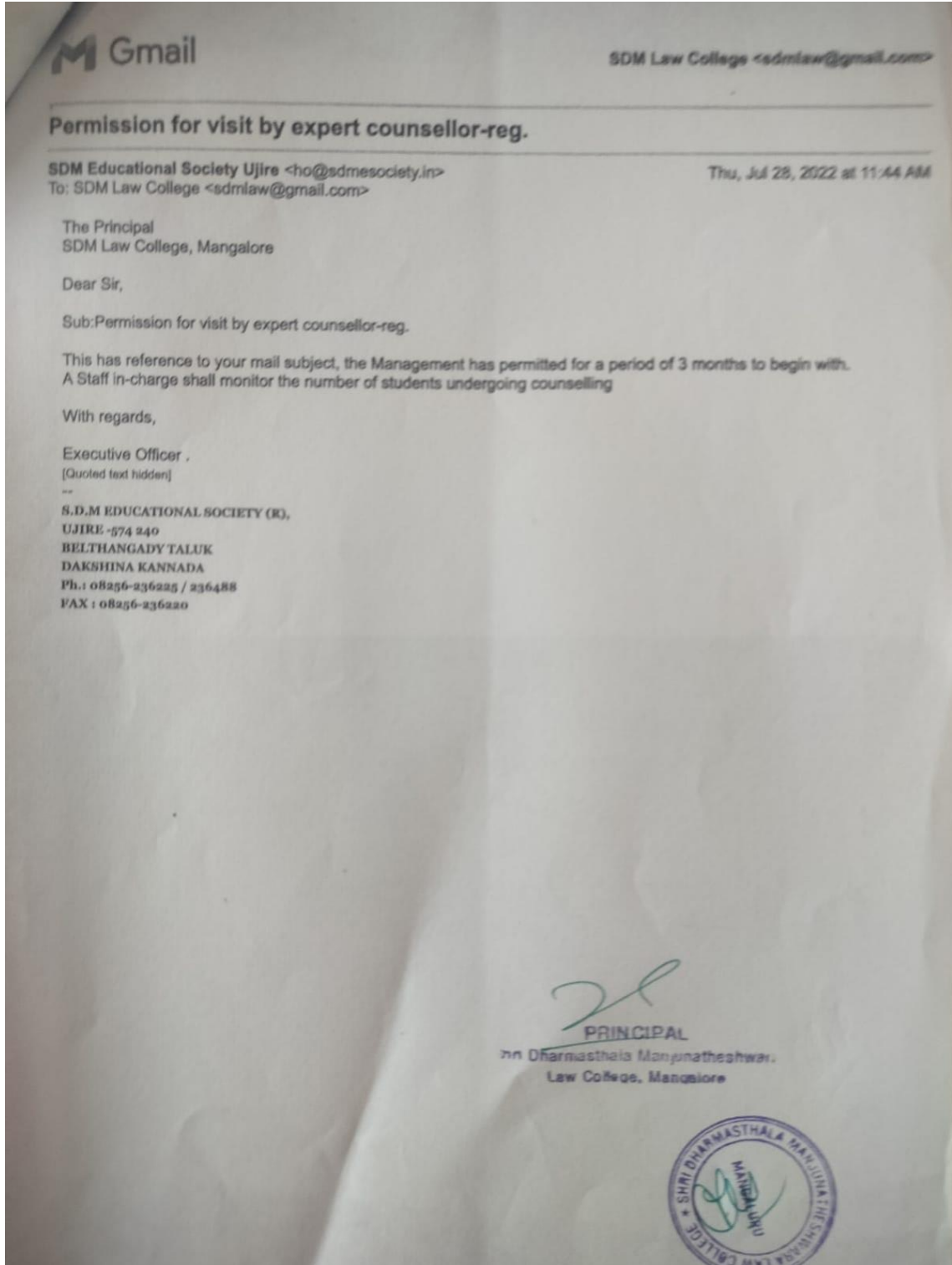




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COUNSELLING DETAILS 2020-2021

SL NO	NAME	CLASS	REGISTER NUMBER	NATURE OF COUNSELLING (ACADEMIC/ PERSONAL)	SIGNATURE OF COUNSELLOR
1	Florin	LLM II Sem	80319403005	Academic & Personal	
2	Ashwin	"	06	Personal	
3	Disha	"	04	Academic	
4	Aanir	LLM IV Sem	01	Personal	
5	Megha	"	02	Personal	
6	Manjushree	LLM I Sem	-	Personal	
7	Abhirami	"	-	Academic	
8	Raghavadee	"	-	Personal	
9	Sindhu	"	-	Academic	
10	Ushab Princee	"	-	Personal	
11	Rajeshwari	"	-	Personal	

