



## AQAR REPORT REVIEW

SHRI DHARMASTHALA MANJUNATHESHWARA LAW COLLEGE AND CENTRE FOR P.G.  
STUDIES AND RESEARCH IN LAW

Aishe id : C-9804

Submitted for : 2020-2021

Submitted Date : 27/07/2022 09:11 AM

Reference AQAR Link : [Click here](#)

**Over all Comments :** The following points may be considered by the college for improvement: • A few new Certificate/ Diploma/Value added Courses be introduced during the next academic year • Efforts may be made by teacher for using ICT (LMS, eResources), ICT Tools and resources available, • Efforts be made to have Research funds sanctioned and received from various agencies, industry and other organizations • Workshops/Seminars be Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the next year • Incubation centre be created, and start-ups are incubated on campus • Kindly increase No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year • Activities on Gender Equity be increased (Number of gender equity promotion programmes organized by the institution during the year) • Efforts may be made towards E-content developed by teachers

Acceptance date : 18/08/2022

### Review/Re-open History

SL NO	Comments by Officer	Review Date	Response of Institution
1	Dear Sir/Madam, In some metrics Values/ Data are not entered. Therefore, you are requested to revisit the AQAR and enter all the available appropriate data in	01/08/2022	All the questions have been appropriately answered and re-submitted.

respective metrics and do not leave any metrics blank or unanswered. Data provided as an Excel/PDF attachment without filling in the online proforma would not be considered, data need to be entered online along with any supporting documents as attachments. If the data is not available kindly request you enter NA or 0 or Zero or NIL as your input. Your AQAR is reopened for editing at your end and resubmit the same within 15 days from the receipt of this clarification request. Thanking You



## YEARLY STATUS REPORT - 2020-2021

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	SHRI DHARMASTHALA MANJUNATHESHWARA LAW COLLEGE CENTRE FOR POST GRADUATE STUDIES AND RESEARCH IN LAW
• Name of the Head of the institution	Dr. THARANATHA
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	08242494360
• Mobile no	9449371918
• Registered e-mail	sdmlaw@gmail.com
• Alternate e-mail	principal@sdmlc.ac.in
• Address	M . G . ROAD, KODIALBAIL,
• City/Town	MANGALURU
• State/UT	KARNATAKA
• Pin Code	575003
<b>2.Institutional status</b>	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban

Annual Quality Assurance Report of SHRI DHARMASTHALA MANJUNATHESHWARA LAW COLLEGE AND CENTRE FOR P.G. STUDIES AND RESEARCH IN LAW

• Financial Status	Grants-in aid																								
• Name of the Affiliating University	Karnataka State Law University, Hubballi																								
• Name of the IQAC Coordinator	RAVINDRA K RAJPUT																								
• Phone No.	08242406928																								
• Alternate phone No.	08242494360																								
• Mobile	6360828015																								
• IQAC e-mail address	iqac@sdmlc.ac.in																								
• Alternate Email address	ravindrakrajput@sdmlc.ac.in																								
3.Website address (Web link of the AQAR (Previous Academic Year)	<a href="http://www.sdmlc.ac.in/iqac-naac/internal-quality-assurance-cell/">http://www.sdmlc.ac.in/iqac-naac/internal-quality-assurance-cell/</a>																								
4.Whether Academic Calendar prepared during the year?	Yes																								
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="http://www.sdmlc.ac.in/iqac-naac/internal-quality-assurance-cell/">http://www.sdmlc.ac.in/iqac-naac/internal-quality-assurance-cell/</a>																								
<b>5.Accreditation Details</b>																									
<table border="1"> <thead> <tr> <th>Cycle</th> <th>Grade</th> <th>CGPA</th> <th>Year of Accreditation</th> <th>Validity from</th> <th>Validity to</th> </tr> </thead> <tbody> <tr> <td>Cycle 1</td> <td>B+</td> <td>81.00</td> <td>2004</td> <td>16/09/2004</td> <td>15/09/2009</td> </tr> <tr> <td>Cycle 2</td> <td>A</td> <td>3.12</td> <td>2012</td> <td>10/03/2012</td> <td>09/03/2017</td> </tr> <tr> <td>Cycle 3</td> <td>B++</td> <td>2.90</td> <td>2019</td> <td>14/06/2019</td> <td>13/06/2024</td> </tr> </tbody> </table>		Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to	Cycle 1	B+	81.00	2004	16/09/2004	15/09/2009	Cycle 2	A	3.12	2012	10/03/2012	09/03/2017	Cycle 3	B++	2.90	2019	14/06/2019	13/06/2024
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Cycle 3	B++	2.90	2019	14/06/2019	13/06/2024																				
6.Date of Establishment of IQAC	01/01/2005																								
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,																									
<table border="1"> <thead> <tr> <th>Institutional/Department /Faculty</th> <th>Scheme</th> <th>Funding Agency</th> <th>Year of award with duration</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>NIL</td> <td>NIL</td> <td>NA</td> <td>Nil</td> <td>0</td> </tr> </tbody> </table>		Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	NIL	NIL	NA	Nil	0														
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NIL	NIL	NA	Nil	0																					
8.Whether composition of IQAC as per latest NAAC guidelines	Yes																								

<ul style="list-style-type: none"> <li>• Upload latest notification of formation of IQAC</li> </ul>	<a href="#">View File</a>
<b>9.No. of IQAC meetings held during the year</b>	4
<ul style="list-style-type: none"> <li>• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	Yes
<ul style="list-style-type: none"> <li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No
<ul style="list-style-type: none"> <li>• If yes, mention the amount</li> </ul>	
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>	
a. Technology in classroom learning and evaluation. b. Publication of Consumer Journal. c. Virtual Moot Court Competition and Commerce Fest. d. FDP Series for Law Faculty (Institutional) e. Commencement of ADR Certificate Course.	
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>	
Plan of Action	Achievements/Outcomes
To organise Orientation Programme for fresher's.	Organised Orientation Programme for Freshers (Online)
To organise Faculty Development Programme.	FDP series were conducted
To have a Students Executive Council for the better participation of students in all the activities.	Student Executive Council was formed
To organise national conferences / seminars / workshops / symposia.	International and National Conference, seminar, workshops were organised.

Annual Quality Assurance Report of SHRI DHARMASTHALA MANJUNATHESHWARA LAW COLLEGE AND CENTRE FOR P.G. STUDIES AND RESEARCH IN LAW

To arrange for guest lecturers/training programmes by legal experts, police department, NGO'S Corporate Advocates, etc.	Organised Guest lectures on various areas of Law and related.
To arrange for skill development programmes under career guidance cell and other committees.	Organised programmes under career guidance cell.
To organise Intellectual property related programmes.	Organised webinars relating to Intellectual Property Right.
To organise career guidance programmes and placement programme.	Career guidance week was organised.
To organise National Law Fest.	National Law fest Lex Ultima, 2021 was organised.
To organise a National Level Management Fest.	National Level Management Fest Scintillate 2021 was organised.
To organise Inter class moot court Competition.	Inter class moot court Competition Magister Juris was organised.
To bring out Student Law Review	Student Law Review was published
To organize workshop to our faculty on major/minor research projects.	Organised a workshop on research funding and project.
To promote diverse outreach activities.	Various outreach programmes were taken up by NSS, Legal Aid Cell, Eco club, etc.

13. Whether the AQAR was placed before statutory body?

No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
2020	19/02/2020

**15. Multidisciplinary / interdisciplinary**

The Institution offers Programs such as B.A., LL.B. and BBA., LL.B., which are known as integrated programs, offering a combination of Humanities & Law and Management & Law. Through these programs, courses related to Humanities and Management are imparted to law students.

The Institution has a fixed curriculum which is provided by the parent university, nevertheless to promote interdisciplinary studies, the institute promotes and provides - Add on Courses such as Human Resource Management, Criminology and Forensic Psychology. It also provides training in Company Secretary examinations, to its law students in subjects like Accountancy and Businesses Economics as per the pattern of examination.

**16. Academic bank of credits (ABC):**

The institution has always promoted its students and faculty to take-up courses on the online platform Swayam and earn credit. As the institute is does not offer choice-based credit system, an earnest effort is made by the faculty to promote online courses amongst its students to take up courses on Swayam platform.

It is to be also noted that the faculty of the institute whenever approached by the university, have provided their suggestions in preparation of course syllabus and related activities.

**17. Skill development:**

The law programs are designed with the compulsory module of practical training and requirement of internship. Practical training and internship promote logical and legal reasoning, ability to understand judicial process in realistic manner. The Moot Court Society, Corporate Club, IPR Innovative Centre and Training and Placement Cell also facilitate in imparting of skills both from professional and market requirement.

**18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

The institution promotes teaching in vernacular language. A majority

of courses in the various law programs are taught in bilingual mode. To assist the students, the institutional library houses books relevant to the course in both English and Kannada language. The university also permits the students to write the exams in either English or Kannada completely.

In order to promote Indian Art and traditional knowledge, students of the institute are taken to Dharmasthala, a place which has ancient scripts and Indian Art at regular intervals.

**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

After the completion of law degree both five year and three year, the graduate will be able to apply the acquired legal knowledge in all context. They will be capable to become academicians, law makers and judicial officers. Moreover, the students will be competent enough to develop logical legal reasoning through research and critical analysis and apply the same as and when required.

**20.Distance education/online education:**

The Institution during pandemic and post pandemic has adopted online mode of education. The institution in its effort to promote a blended mode of learning, permit the faculty to engage online classes along with the offline mode of classes, through Google Classroom- Google Meet. They provide study material, conduct online quiz, accept submission of assignments in a online mode using google classroom platform.

The institute also has a Learning Management System (LMS) known as EERPMS, where students have their individual login and can access the study material, notes and past question papers.

The institute in order to promote online education, has taken an initiative to conduct all the add on courses in online mode.

**Extended Profile**

**1.Programme**

1.1

158

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>



## 2.Student

2.1 1066

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2 128

Number of seats earmarked for reserved category as per GOI/ State  
Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3 226

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

## 3.Academic

3.1 25

Number of full time teachers during the year

File Description	Documents
Data Template	<a href="#">View File</a>

3.2 31

Number of sanctioned posts during the year

<b>Extended Profile</b>	
<b>1.Programme</b>	
1.1 Number of courses offered by the institution across all programs during the year	158
File Description	Documents
Data Template	<a href="#">View File</a>
<b>2.Student</b>	
2.1 Number of students during the year	1066
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	128
File Description	Documents
Data Template	<a href="#">View File</a>
2.3 Number of outgoing/ final year students during the year	226
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1 Number of full time teachers during the year	25
File Description	Documents
Data Template	<a href="#">View File</a>

3.2	31
Number of sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	15
Total number of Classrooms and Seminar halls	
4.2	80.08
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	82
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- The institution strictly adheres to the curriculum designed by Karnataka State Law University and implements it through affective delivery and documented processes.
- The university calendar clearly lays down details of the academic term, clinical courses internal assessment and semester examinations.
- Because of the outbreak of COVID-19, regular physical classes were changed to online mode of classes. Teachers have conducted classes from home during lockdown period and later on they used computers with audio and video recordings installed in all classrooms. Teachers have engaged classes from college to students who attended classes from home.
- The IQAC prepares the college calendar by taking into consideration the schedule prescribed by the university
- Workload is assigned to teachers on the basis of specialization and expertise in the subject. Allocation of workload is done in accordance with teaching hours

prescribed by KSLU regulations.

- Teachers adopt different pedagogy depending upon the subject for instance lecture methods, problem solving, seminars, and discussion methods.
- During the pandemic online guest lectures, webinars and programmes were conducted for the benefit of both teachers and students.
- Teaching plan is prepared by teachers which states the objectives of the study, method of delivery, prescribed books, reference books, and the number of hours required to cover the subject.
- The work diary of the teachers reflects detailed syllabus, coverage of each subject in a week, remedial classes, allocation of projects/assignments, unit test/class test conducted, steps taken for slow learners, advanced learners, average students and so on.
- During the pandemic, teachers maintained class recordings online and Google suite class attendance procedures were followed.
- The work diary is verified by the head of the institution during every weekend.
- During the pandemic, progress report of classes conducted was sent to the HOI on weekly basis.
- Separate timetable is drawn for court visit, chamber visit, case study presentation, simulation exercise, moot courts and mock trials. The evaluation of practical records is undertaken by the course teacher periodically and documented.
- During pandemic, separate time table was framed for the purpose of conducting online classes.
- The Head of the Institution conducts monthly meeting which provides mechanism to review adherence to the academic schedule.
- Additional and supplementary reading materials both hard and soft copy, question bank and model answers prepared by the faculty are provided to the students.
- During the pandemic, teachers have uploaded study materials and required reference books and class recordings in the EERPMS and in Google classrooms.
- Systematic and planned Internship are conducted within the scheduled time and documented through internship diary.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- The institution follows the University calendar. IQAC prepares College calendar by taking into consideration the schedule prescribed by the university
- Commencement and closure of the semesters are as per the university calendar
- Internal exams are scheduled as per the university notification
- During the Covid Pandemic online internal exams were conducted
- During the Covid Pandemic Students were asked to prepare assignments and present their papers online
- Teachers were conducting quiz regularly in online classes

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

0

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

02

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

17

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

- As the institution is affiliated to Karnataka State Law State University Syllabus is as per university .
- As we are a Law college we teach sustainability when the course on Environmental law is taught, Professional ethics is also taught as part of the curriculum,
- Add on course includes subject like POSH which sensitizes our students on gender

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

03

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

76

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

A. All of the above

File Description	Documents
URL for stakeholder feedback report	<a href="http://www.sdmlc.ac.in/2022/03/feed-back/">http://www.sdmlc.ac.in/2022/03/feed-back/</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded



<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>D. Feedback collected</b>
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File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	<a href="http://www.sdmlc.ac.in/2022/03/feed-back/">http://www.sdmlc.ac.in/2022/03/feed-back/</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of students admitted during the year

254

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

167

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

### 2.2 - Catering to Student Diversity

#### 2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution has variety of mechanisms to assess the learning levels of the students, and strategies thereafter for the advanced and slow learners. The learning level of students is assessed through the marks obtained in the qualifying exams, personal

interview by the panel of experts. The parameters like general understanding of current affairs, minimum legal knowledge and analytical and reasoning skills, deficiencies in basic skills, reading, writing, their difficulty in comprehending abstract ideas, etc are the tools to identify slow and advance learners. An orientation followed by a week long bridge course is conducted in the beginning of every academic year which enables the institution to enhance deeply the learning ability of learners. During the end of each semester a comprehensive result analysis of both internal and semester examinations is done to evaluate their learning level. Apart from this, the need based remedial classes, counselling, model answers, discussion on previous year question papers, problem solutions, providing of study materials, are also conducted to help the students. In addition peer teaching, paper presentation, guest lectures on regular basis are in practice.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1066	26

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution has organised the following student centric methods both in online and offline mode for the enhancement of learning experiences of the students.

#### Experiential Learning

- Virtual Moot Courts
- Individual Case law presentation in Professional Ethics
- Internship in various department of Government and Non-

**Governmental Organisation**

- Legal awareness programme through virtual mode
- Learning arbitration through ADR Centre
- Organisation of Quiz on Business, Law and IPR
- Participation in various law fests

**Participative Learning**

- Interactive classes via lecture and discussion methods
- Assignments and presentations
- Discussion on current affairs
- Simulation Exercise
- Revision classes

**Problem solving methodology**

- Question paper analysis
- Para-Legal Activities to understand law in action
- Moot research and arguments

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="http://www.sdmlc.ac.in/wp-content/uploads/2022/03/2.3.1.pdf">http://www.sdmlc.ac.in/wp-content/uploads/2022/03/2.3.1.pdf</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The faculty use ICT in education to support, enhance and optimize the delivery of teaching and learning. The effective delivery of contents is done through the combination of technology with traditional mode of instruction so as to engage students for interactive learning. A virtual class room is created by each faculty for each subject where all academic contents are provided to the students in a comprehensive manner. Each student and faculty is allotted with individual G suit mail IDs. The video classes and relevant subject materials are uploaded to EERPMS portal where the students and parents have individual password protected access. The whole campus has been enabled with high-speed Wi-Fi internet connectivity which helps the faculty and students in uninterrupted browsing. Each class room is fitted with a LCD projector for visual learning. Through Google-Meet, Zoom, Webex and Microsoft Team guest lectures are organised by the

experience in expert field. Training session is also organised by Management to bridge the gap between teachers and technology. By using Google attendance extension Attendance of students monitored. The college library has a good collection of online and E-resources which are available for the timely up gradation of knowledge.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

25

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	No File Uploaded

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

25

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	No File Uploaded

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**

**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

7

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**

**2.4.3.1 - Total experience of full-time teachers**

252

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

**2.5 - Evaluation Process and Reforms**

**2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.**

Internal evaluation process is carried out in each semester as per the guidelines of the affiliating University. As per the University guidelines, examination, assignment and presentations are conducted to assess the students. The institution has set up an Internal Coordination Committee (ICC) to monitor fairness and regularity in conducting the internal assessment tests. ICC decides the dates of internal assessment exam and finalizes the pattern of question paper. Multiple set of question paper is prepared for each subject, and the selection is done by the ICC on random basis. In the process of selection utmost confidentiality

is maintained. Selected questions are moderated by ICC. After the examination a comprehensive result analysis is being done wherein advance and slow learners are identified and necessary measures are taken to improve the performance of the slow learners. Clinical Legal papers viz. ADR and Professional Ethics are assessed through case law presentations, Simulation Exercises, etc. However, the assessment of Practical Training paper is done through Court visits, Chamber visits, Mock trials, etc. During pandemic period clinical training was carried on through online case law presentation, observation of court proceedings, and critical analysis of case law presentations.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The institution holds semester-wise internal examinations as per the guidelines of the affiliating university. The institution has an Internal Coordination Committee (ICC) to deal with all issues concerning internal examinations which maintains fairness and regularity in conducting the same. However if any kind of grievances reported in the examination process, the ICC prescribes the below mentioned mechanism to solve the same in utmost transparent, efficient and time bound manner.

Any subject specific grievances shall be addressed to the concerned subject teacher which needs to be redressed at the teacher level.

If the grievances are pertaining to other issues the same shall be referred to the student mentor. If the grievances are beyond the areas of the mentor, the same shall be referred to the HODs for redressal. The HODs shall look in to the issues systematically and redress the same. When the issues are beyond HODs the same are submitted to the principal for the final redressal. A time slabs of three working days have been fixed at each level. To carry on these in a meticulous manner a fixed format is provided to the students.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

### Course outcome

The basic outcome of all courses offered by this college is to create professionals with all requisite skills, to make them competent and efficient professionals. Course outcome is circulated to the student and parents at the time of admission along with application/Prospectus. The annexure given at the time of issue of application contain details of course, modules to be studied, and optional subjects. It also gives extensive information about career objectives, career options with meticulous details.

Orientation programme gives glimpse of course outcome by the experts in the subjects. Experts in corporate sector/service/industry/judicial service exhaustively enumerates the career options, method of preparing oneself areas of training, internship which makes easy for the students to evolve their careers. Training and Placement Cell maintains a Notice Board displaying various opportunities for law graduates. Career Counselling and training for competitive examinations help Students to understand opportunities which otherwise they may not be knowing.

### Programme outcomes

A legal professional needs sound communication, analytical and research bent of mind, Ability to understand Clients, and providing effective legal advice, discussing facts, skills of drafting and understanding of ethics of profession. To inculcate these qualities the college has undertaken following measures of programme outcome.

Students are trained extensively as Para legal under the Legal Aid Cell.

Skills of communication, comprehension, research and professional etiquette is imparted through Moot Court activities.

Language proficiency and communication skills are inculcated through literary committee.

Negotiation, Arbitration and Corporate Etiquette are imparted through Corporate Club activities.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="http://www.sdmlc.ac.in/wp-content/uploads/2022/03/2.6.1.pdf">http://www.sdmlc.ac.in/wp-content/uploads/2022/03/2.6.1.pdf</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution has adopted the following measures for evaluation of programme outcome.

- The programme outcome is evaluated through student participation, presentation in various practical training courses.
- It is also evaluated through the assignments, seminars, preparatory/ internal examinations, etc
- Internship records are verified and teachers give suitable suggestions and opinions.
- Learning of professional skills is evaluated through role play and simulation exercise.
- Para legal activities are evaluated by the legal aid faculty and the opinion and suggestion of Legal Service Authority would be considered.

The institution has adopted the following measures for evaluation of course outcome.

- The oral feed back and opinion collected by the placement cell from the legal practitioners and employers is taken note of.
- Each year placement record would be analysed to look at short comings if any.
- Students opinion is gathered with respect to specialists



required for career guidance and counselling.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

82

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://www.sdmlc.ac.in/students-satisfaction-survey/>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

01

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

### 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

#### 3.1.2.1 - Number of teachers recognized as research guides

00

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

01

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	Nil

### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

IPR Innovation Center is established in order to disseminate IPR knowledge to the students and community. Various activities are

conducted by the IPR Innovation Centre to create IPR awareness among the general public as well as the students of our institution. IPR related seminars and workshops are organized in the college.

The teachers of our institution are invited as resource persons to other institutions to spread IPR knowledge and deal with IPR related issues. Workshops are conducted to the faculty and students of other colleges in order to disseminate IPR knowledge.

Legal Aid Cell of our college along with District Legal Services Authority involves actively with the public in order to disseminate legal awareness and aid them in solving petty legal issues. The students of our college are trained with regard to the legal issues through which they spread legal awareness to the public by visiting schools, colleges and other public institutions. The college has in-house ADR Centre which will help the students to undergo practical exposure and it has resolved many commercial disputes. Through the corporate club, the students of our college are made to interact with the entrepreneurs and gain knowledge about entrepreneurship. The consumer club of our college trains the students to give consumer awareness to the public in helping the public to tackle consumer issues.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year**

**3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

05

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

00

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

##### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

33

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

04

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college, apart from curricular activities, encourages various co curricular activities through various Cells and Committees constituted in the college. To cater diverse talents of the student community we have a college specific, student specific and statutory Cells and Committees. The college has NSS Wing, Red Cross, Eco club, Human Rights cell, Consumer Club, Corporate Club, etc which encourages students to deal with the divergent issues which in turn help in the overall development of the students.

The college ensures that legal studies are not restricted to books and classroom teaching. The students are trained by District Legal services authority as paralegal volunteers who join hands with the DLSA to spread legal awareness among the general public. The students are given a platform to understand and reciprocate to the social issues through various activities of the Cells which play a role in the involvement of the students to interact with the community.

This helps in personality development and experiential learning of students and at the same to sensitize them towards social needs. Training is also given to the students to conduct legal awareness programmes and take justice to the needy. Associations such as NSS, Red Cross, Human Rights Cell, Eco Club awakens the sense of responsibility to the students towards the environment and society.

Activities like street play, Swacch Bharath Abhiyan, virtual yoga etc are carried out outside the campus which in turn helps the students to sensitize on social issues. Ceiling fan donation to schools, e-quiz, drug awareness programmes and other related activities conducted in the college. The impacts of these activities are numerous resulting in reciprocal benefits to the

community as well as the students.

Since it is a pandemic year, many community outreach programmes were conducted in virtual mode which helped the beneficiaries.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

05

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

18

Annual Quality Assurance Report of SHRI DHARMASTHALA MANJUNATHESHWARA LAW COLLEGE AND  
CENTRE FOR P.G. STUDIES AND RESEARCH IN LAW

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

637

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.5 - Collaboration**

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**

**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

59

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

**3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**

**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

00

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

**INFRASTRUCTURE AND LEARNING RESOURCES**

**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution adheres to Bar Council of India regulations and Karnataka State Law University requirements with respect to infrastructure. The institution has 15 spacious class rooms alongwith Conference hall, Seminar Hall/Court Room & Auditorium. The infrastructure consist of White/Green boards, Power Point projectors, Open audio system, LED lights, Fans & adequate seating facilities. The infrastructure facilities for teaching and learning are;

**1. Library (Learning enabling resources)**

Library is functioning for eleven hours on all working days, equipped with adequate furniture, cupboards, lightings, luggage counter, notice board, fire extinguisher, drinking water, 11 computers with internet facilities, CCTV TV surveillance, Facility to Library attendance through scanning, Which provides the varieties of services like Library Orientation, Current information services, Selective dissemination of information, Journal article index, Access to online database, E-books & E-journals, Career guidance, press clippings, book lending, new arrivals list, readers guidance, reference services, referral



services, Question paper files, book bank facilities for SC/ST students, faculty borrowing upto 20 books, OPAC, Separate sections for Postgraduate students and researchers

2. Moot court hall
3. Faculty Room with Computers & Wi Fi facility
4. Secretarial office
5. Office of the Principal with waiting lounge and strong room
6. ADR Centre
7. Legal Aid clinic
8. IPR innovation centre
9. Air conditioned Conference hall with 160 seating capacity
10. Auditorium with 800 seating capacity
11. Self automated Generator with 125 KV capacity
12. Learning Resource Centre with 17 high speed internet connected computers
13. Computer lab
14. Counseling Centre
15. Law lab
16. Reprography centre
17. IQAC cell
18. Guest room
19. Separate Rest room for boys and girls
20. NSS Room
21. Sports Room
22. Store Room

- 23. Canteen facilities
- 24. Parking space in basement and in campus
- 25. Watchman rest room
- 26. Hot/Cold drinking water facilities
- 27. Alumni Association Office

Apart from the above separate provisions are being made for Prevention of Sexual harassment Cell, Anti Ragging Cell, ST/SC Grievances Redressal Cell. The institution has provided 73 computing units at Library, Office, Staff Room, Learning Centre and Computer lab with Colour printing/Scanning facilities.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Department of Physical education is headed by a full time Physical Education Director

Sports Room with 12.6 square meters is provided with adequate Sports equipments for both indoor games (Chess, Table tennis, Carrom) and out door games (Volleyball, Throwball, Kabaddi, Ballbadminton, Tennicoit).

Expertised services are availed to train the students for inter collegiate sports competitions and to organize College annual Sports meet.

TA/DA and Sports kits are provided to sports persons participating in intercollegiate sports/games events.

Ad hoc play ground is created for organizing Inter class Kabaddi, Volleyball, Throwball, Badminton & Tennicoit events.

Institution utilizes the facilities of neighbouring Mangala Stadium, U S Mallya indoor stadium, NITK stadium Surathkal, Neharu

Maidan and Karavali Exhibition ground.

The institution has the credit of organizing Inter collegiate sports events such as Chess, Shuttle badminton, basketball, Cricket and athletic events.

The college has consecutively won Overall championship of KSLU Hubballi for several years and awarded with cash prizes.

Students have been selected to represent the KSLU and our students won individual championship and cash prizes in many events and cash prize.

Yoga training programme is conducted in the college auditorium.

The institution conducts several cultural events both at intra and inter collegiate level like Yakshothsava , Zonal Youth festival etc.

Due weightage is given for Literary competitions in multi languages like Kannada, English, Tulu & Malalayam languages.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

15

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="http://www.sdmlc.ac.in/2022/03/4-1-3/">http://www.sdmlc.ac.in/2022/03/4-1-3/</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR**

in Lakhs)

**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

5.49

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template	<a href="#">View File</a>

**4.2 - Library as a Learning Resource**

**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

Library activities/services like OPAC, Article Index, Access to E-books, Exam question paper files in pdf, data entries for books circulation, library usage statistics, barcode scanning for attendance and annual stock verification are carried with the support of EERPMS. An integrated library management system developed by the management, at present 3.0 version of the software is used in the library. Entire library collection details are uploaded in the library software. The library software facilitates to get different kinds of reports on the usage of library resources by particular author, title and user etc., These reports help the Library Advisory Committee to manage the library budget very effectively. The software helps the students and teachers to make their library search for required book/document through the online catalogues search with many search options such as key word search, author search and title search.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-**

A. Any 4 or more of the above

**books Databases Remote access toe-resources**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

1.29

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

43

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

**4.3 - IT Infrastructure**

**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The institution has upgraded the internet facility by getting the new leaseline internet connection with speed of 150 mbphs. Institution has annual maintenance contract with service providers

of IT hardware/software maintenance.

The computers are periodically serviced and replaced with new computers. The classrooms are equipped with LCD projectors to facilitate efficient teaching by using modern techniques. Provision is made to access the Computer lab having 45 computers and learning resource centre with 17 computers and managed by system administrator. The College Website is maintained and updated regularly. The software and hardware requirements needs are looked after by the IT and Software Cell centrally managed by SDME Society. Three laptops, one colour printer/scanner, Two B/W printers, One B/W printer/scanner are available in the institution. Central announcing system from Principal chamber to all the classrooms as well as to the library , additional provision is made for Information system on television. The college has extensively made use of IT facilities for online teaching/evaluation during pandemic.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

82

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)**

**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

2.27

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.<sup>1</sup>

The norms and procedures for maintaining physical/academic facilities are laid down by the SDME society Ujire. The annual estimated expenditure and income

Is placed in the Annual Budget meeting. It makes necessary provisions for expenses to maintain all existing and addition of new infrastructural facilities whenever need. The deficit if any, is met by the management. As per norms, materials worth above Rs.10,000/- requires three quotations where the least will be selected along with quality consideration. Govt. norms are applicable for procurement above Rs.1.00 lakh.

Physical Infrastructure: The College has authorized centre for Alternative Dispute Resolution mechanism, Audio Visual Room, Conference hall, Auditorium. A well maintained college garden has variety of flora including medicinal plants. Green audit is conducted on annual basis. The house keeping and cleanliness is managed by the 'D' group workers of the college. Periodically work schedule is allotted under the supervision of cleanliness committee. Civil maintenance of the building including painting is looked after by the management. The separate sections have been maintained in the library for Postgraduates, undergraduates, Reference and for faculty members. Books are accessioned and arranged by using Dewey Decimal Classification Scheme. The library has effective circulation system. Stock verification was done in

the month of June 2020 and the report is placed before the Library Advisory Committee. The report reveals the information of traced, old and damaged books. For smooth functioning of the library, a Library Advisory Committee is constituted comprising of senior faculty and students. During pandemic library services were transformed to virtual mode, the study materials were made available to all, where more than 2000 E-books got added to the library collection to have an access through the college website.

**Sports:** Sports materials are purchased as per norms. Separate sports rooms is provided in the campus where few indoor games are played. Virtual Yoga Competition was conducted to keep the students physically fit during the pandemic.

**Electronic and Electrical Fittings:** The college buildings are connected through 11 KV Transformer and 150 KV Generator to provide uninterrupted power supply. The service and maintenance of all electrical fittings done by Swastik Electrical services, Mangalore. The maintenance and repairing of IT infrastructure including internet facilities on annual maintenance by Silicon Info solutions. Computer software is duly updated by techniques of Software Cell established by the management. Campus is under the surveillance of CCTV which is maintained periodically.

**Library:** As per the policy laid down by the Library Advisory Committee books are regularly purchased from MPP House, Bengaluru and Bibios Book Point Surathkal, Venkateshwara Publishers, Bengaluru. Stock verification of library books is done annually with the assistance of members of teaching faculty. The books which require to be serviced and binded are sent for binding. Unused and outdated books are separated from the main collection of the library.

#### Other amenities and facilities

- The college has well planned parking areas for both students and staff. Hot and cold water filters installed in three floors, the college has also established the Rain water harvesting system.
- The college has taken up safety measures against fire by placing fire extinguishers at the requisite places on the campus. The services are provided by Usha Fire Safety Equipment Agency, Mangalore.
- Committees are formed to have overall supervision of cleanliness and hygiene including canteen.



- The wet waste generated in the campus is processed through a mechanism of bio waste and dry waste collected by city corporation for disposal.
- To meet the emergency, local hospital are approached.
- As per SOP the entire campus was sanitized regularly. During the period of examination, separate Covid Room was established.
- Round the clock security of the college is maintained by Falcon Security agencies.
- The parent body, i.e. SDME Society , Ujire provides us all the assistance in maintaining and utilizing physical, academic and support facilities.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

59

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the

**institution / non- government agencies during the year**

23

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

B. 3 of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

1227

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

1227

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

**5.2 - Student Progression**

**5.2.1 - Number of placement of outgoing students during the year**

**5.2.1.1 - Number of outgoing students placed during the year**

04

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	<a href="#">View File</a>

**5.2.2 - Number of students progressing to higher education during the year**

**5.2.2.1 - Number of outgoing student progression to higher education**

21

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

00

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

01

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The Student Executive Council serves as a representative body of the college student community. By organizing various events throughout the year, the Council enables the students to enhance their personal growth and develop leadership skills. The Council comprises various committees aligning with the interests of the students. It has consistently supported the student community in attaining academic and professional excellence.

There is one class representative elected from each class on the basis of direct election in each respective class. Any candidate standing for election should have 70% attendance in all preceding semesters excluding grace attendance except for college purposes.

Class representative selected will act as class representative for all other committees in the college. It is the representative's responsibility to communicate, involve and inform his/her respective class students about all the activities of the college. There will be secretaries and coordinators for various committees. Secretaries are elected on the basis of interview or selection test as may be presented by the convener of the committee or cell in consultation with the Principal.

Each committee or cell shall have one secretary preferably from the final year; there will not be more than four student coordinators out of which 50% will always be women coordinators. Coordinators can be from any class.

Secretary (Academics) is ex-officio to be the principal secretary to coordinate all the activities of the committees. Principal secretary will be selected on the basis of aggregate marks

obtained in all the previous semester only of law subjects. Principal secretary post will be reserved only for final year students. If the highest mark holder denies the capacity of being principal secretary, preference will be given to the second highest mark holder irrespective of any stream of the final year batch. The principal secretary will be the representative of Students' Executive Council and ex-officio member of IQAC, student representative of the governing Council and such other activity as communicated to them by the Student Welfare officer or Staff Advisor.

Student Council activities mainly:

1. The Student Executive Council was inaugurated
2. Periodic Meetings convened

Events like Intra-College Cultural Competitions Yoga, Chess Tournaments, Intra-College Moot Court Competition, Annual Law Fest-Lex Ultima and Fare Well programmes were held.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

162

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Yes.

Alumni Association was registered under Societies Registration Act, 1860, on 28/4/2018, Reg No DRDK/SOR15/2018/19.

SDMLC Alumni have reached pedestals of Supreme Court as well as High Court as Judges and Legal luminaries. Our alumni have become civil servants, Judicial officers, academicians, administrators and above all, great citizens of this country.

Objectives:

1. To bring all our eminent alumni under the single umbrella.
2. To create connectivity and rapport amidst all batches of the institution.
3. To conduct and organize programmes on a periodical basis.
4. To provide a platform for placement and internship activities.
5. To chalk out programmes for golden jubilee celebration of 2024.

To organize refresh programmes and continuing legal education programmes.

The alumni association has contributed a significant sum of money towards Endowment prizes to students who secure ranks and distinction in the University examinations. Many members of the faculty who are also alumni of the institution have instituted prizes to be awarded to students who score the highest marks in certain subjects. The institution organises silver jubilee endowment guest lectures every two years using the fund collected by the Alumni Association in the year 1999.

Various alumni contribute money and in kind by providing accommodation facilities when the institution conducts both curricular as well as co-curricular activities such as National level Law Fest, Yakshothsava and Zonal youth festival organised by KSLU.

The alumni association has actively supported the institution by admitting as interns and junior advocates, our present students

and those who have completed the course. Our placement programme is quite successful due to the support, guidance and co-operation extended by our alumni association.

Several members of our alumni association are involved in the orientation programme, conducted for the benefit of our students and speak about their areas of specialisation. They also deliver guest lectures on various legal aspects and enlighten our students about career opportunities in law.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)** E. <1Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

**GOVERNANCE, LEADERSHIP AND MANAGEMENT**

**6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision of the institution is a reflection of Nayadhana concept of Shri Kshetra Dharmasthala.

- Shri Kshetra Dharmasthala is not only a centre of religious importance but also has been considered as the abode of the traditional system of adjudication of disputes. Keeping this historical background the college headed by the visionary management aims at creation of legal professionals committed to the cause of justice and community development. The very composition of the governing council of the college reflects people with diverse and varied experience contributing in a holistic manner for the quality creation and promotion in the education to be imparted by the college.
- The Governing Council evolves perspective plans which results in incorporation of latest developments in the field of law in both curricular and co curricular activities of



the college.

- Teachers have been part of the governing council in two ways i.e Principal being member secretary and senior most faculties as the member. This enables the teacher to be involved in the collective decision making process.
- The teachers have been assigned with independent responsibility in respect of statutory, student specific and institution specific cells and committees where they show their leadership qualities.
- The teachers of our college were invited by the management to develop a common online teaching policy for all SDM Institutions.
- The management expects a proactive role on the part of our college for recently established Dharmasthala University (Dharwad) with respect to medico-legal issues.
- The Board of Management also reviews the working of the governing council and comes out with appropriate opinions and suggestions.
- The governing council has the vision to impart holistic knowledge of law to the students. The college apart from regular syllabus also conducts add on courses and certificate courses.
- The college has various cells and committees in which students participate as secretaries, co-ordinators and members which build leadership quality and overall personality of the student.
- To mold the students into competent legal professionals and to enhance practical knowledge a comprehensive practical training programme is envisaged.
- For community development the Legal aid cell and National Service Scheme conducts various activities like legal orientation programme, workshop, free stationary kit distribution for primary students etc.
- The college through its research and publication cell conducts various activities to improve the research skill of students and annually student law review is published.
- The college has also entered MOU with other institutions.
- To improve the efficiency of the teaching the management collects PBSA at the end of every academic year and for non teaching staff feedback is collected orally by the principal.
- The President of the institution calls for an annual meeting of the Head of the Institutions (HOI). This enables microscopic analysis of institutional performance.
- To meet the challenging times i.e during outbreak of Covid-19 pandemic the college adopted an online teaching

method. The college organized training programmes for teaching staff to use modern techniques and tools to cope up with online classes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Our Institution practices decentralization and participative management. This is evident by the introduction of an online teaching policy by the SDME Society.

#### Online teaching policy

- A technical committee headed by secretary SDME Education Society was formed.
- Committee consists of members who are teaching faculties with technical knowledge of sister institutions to formulate a common online teaching policy.
- The committee selected was assigned with three different tasks i.e, Use of Online tools before starting the class, during the class and at the end of the class.
- The committee members collected the feedback and suggestions from all the teaching staff of their respective institution about how to systematically conduct the online classes.
- After collecting the feedback and suggestions, the technical committee called for several meetings headed by the secretary and principles of the sister institution to contribute and formulate online teaching policy by using the G Suit Enterprise and online teaching tools for effective learning.
- After formulating the online teaching policy, a training Programme was organized to all teaching and selected non-teaching staff of the college.
- The highlights of policy includes Use of Google Meet, Google Classroom, Google Forms, Collecting the attendance using the extensions, organizing quiz and examination and recording the classes and uploading in EERPMS management software and submitting the report to the management at the end of each month.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

#### ADR centre

- Sri Kshetra Dharmasthala is known for five dhanas. i.e vidyadana(, annadana, abhaya dana, oushadha dana and naya dana. Since the concept of nayadana is followed in the temple from the time immemorial by resolving the disputes through non judicial process, to continue with the same legacy, our college established ADR center within the college premises.
- Retired District and Sessions Judge is appointed as the presiding officer to settle the dispute. The Centre is actively involved in amicably settling the disputes between the parties.
- After the establishment of the ADR centre, a training programme was organized wherein advocates and volunteers were trained in ADR methods.
- The College commenced ADR Certificate Course with the approval of Karnataka State Law University, Hubballi to encourage the students, professionals to take up ADR as a profession.
  - The target group for the course: experts from technology, engineering, media and service background.
  - The college engages services of people specialised in ADR processes.
  - The Course started in the month of January 2021.
  - Fourteen students enrolled for the course.
  - Fifty Eight contact classes were conducted.
  - Apart from syllabus on request of students special classes on Maritime Arbitration, International Arbitration and IPR Arbitration were held.
- Advantages of the course:
  - Experiential Learning
  - Drafting of important legal documents
  - Amicable settlement of disputes
  - Creating professionals well equipped with ADR

techniques

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Since the college is an aided institution its administration is a cooperative effort of both State Government and SDME Society.

External

- The College is externally regulated by the Bar Council of India, University Grant Commission, State Government and Karnataka State Law University. The State Government monitors its regulations through the Collegiate Education Department, Law Department and Joint Director of Education.
- The Karnataka Civil Service Rules as amended by time to time are applicable to the Aided Staffs and SDME Employees Service Regulations, conduct and disciplinary regulations (Amendment) Rules 2015 is also applicable to aided staffs.
- Recruitment and promotion as per UGC and Government of Karnataka rules and regulations.
  - In recruitment of teaching staff the representative of the university would be present along with the other members as per UGC guidelines
  - Recruitment is done through open advertisement in National News Papers
- Reservation Policies as per Government Rules are followed.

Internal

- At the Internal level college is regulated by SDME Education Society which comprise of Board of Members, Governing Council, Principal, Vice Principal, Head of the Departments (Law and Humanities), Teaching Staffs, Library Staffs and Non Teaching Staffs
- SDME Employees Service Regulations, conduct and disciplinary regulations (Amendment) Rules 2015 to the management staff.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	<a href="http://www.sdmlc.ac.in/organogram-of-the-institution/">http://www.sdmlc.ac.in/organogram-of-the-institution/</a>
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Teaching

1. Provident Fund and Gratuity
2. Group insurance for self and dependents.
3. Short term and long term loans from SDM Employees Housing Cooperative Society
4. Leave encashment and Annual Increment
5. Periodical increase of DA allowance on par with state government norms.
6. Subscription to employers' contribution of PF.

- 7.Allowance to the Head of the Institution.
- 8.Reimbursement of fuel expenses for official purposes.
- 9.Provision for reimbursement of fee paid for Seminar/Workshops for staff.
- 10.TA/DA to the staff attending official duties.
- 11.Remuneration of ICS, ICW and other competitive examinations to the staff.
- 12.Maternity benefit.
- 13.Refreshment during examination duty.
- 14.Concession in payment of fees to the college for school going children of SDM Employees

Non Teaching

- 1.Provident Fund and Gratuity
- 2.Group insurance for self and dependents.
- 3.Short term and long term loans from SDM Employees Housing Cooperative Society
- 4.Leave encashment and Annual Increment
- 5.Interest free loans for group D employees
- 6.Periodical increase of DA allowance on par with state government norms.
- 7.Subscription to employers' contribution of PF.
- 8.Payment of differential amount to the secretarial staff under the grant in aid scheme.
- 9.Free training for non-teaching staff.
- 10.Provision for reimbursement of fee paid for Seminar/Workshop for staff.
- 11.TA/DA to the staff attending official duties.

12. Staff Welfare Fund and provision for reimbursement of school fees of Group D Employees.
13. Remuneration of ICS, ICW and other competitive examinations to the staff.
14. Maternity benefit.
15. Refreshment during examination duty.
16. Free uniforms (in two sets) to Group D Employees.
17. Concession in payment of fees to the college for school going children of SDM Employees
18. Employee State Insurance Scheme

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

6

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

85

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

**6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

The college has a separate method for performance appraisal of teaching and non-teaching staff of our college.

- For teaching staff the college management i.eSDME Education



Society at the end of every academic year collects the Performance Based System Appraisal (PBSA) through the Principal.

- In PBSA data is collected under 8 various criterias which is as follows:
  - Criteria 1 and 2 deals with Academics which consists of student feed-back, average result, punctuality, library usage etc.,
  - Criteria 3 deals with implementation of Institutional initiatives,
  - Criteria 4 deals with research, publication and projects.
  - Criteria 5 deals with research, Ph.D and presentations.
  - Criteria 6 deals with extension, consultancy and student support,
  - Criteria 7 deals with organization of programmes
  - Criteria 8 deals with academic growth.
- The Principal after collecting the PBSA from teaching staff form a committee to verify and certify the contents of PBSA and then forward the same to the management. The management of the college after final analysis will provide its feedback to all the teachers for the improvements in specific areas.
- Principal Collects faculty feedback from students.

For Non-teaching staff Head of the institution and Office superintendents will orally collect the feedback from public, students, teaching staffs and all other stakeholders about their performance.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Yes.

- College is subjected to Internal, External and Government audits.
- Internal audit conducted by Suryanarayana Rao & Co.
- External audit conducted by SDME Society.
- Government audit is conducted by Joint Directorate Collegiate Education, Department of Audit, Government of India and also CAG conducts audit.
- After audit, the auditor will raise the objection if any, which will be addressed at the earliest.

The common objections against internal audit are:

1. overdue fees by the students.
2. need for obtaining GST bills.
3. need for getting three quotations.

The common objections against external audit are:

1. Deposit of tuition fee in the savings bank account maintained by the Joint Director.
2. Need for quotation.

The Mechanism for Settling Audit Objections

Since internal and external audit objections are relating to technicality they have been addressed in an expeditious manner by the head of the Institution with the account section.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

5000

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

##### Mobilization of Funds

##### Internal sources

- Fees Collected from the students
- Fees collected for holding ADR proceedings at the centre.
- College auditorium is leased out for educational and other purposes.
- The College is recognized as a centre for conducting competitive examinations and KSLU Evaluation.
- Funds are also generated by disposal of accumulated waste, stock generated from the library.

##### External Source

- The College reaches out to the donors for organizing various events.
- The College also receives government grants for conducting Events.
- The college Alumni have created the Silver Jubilee Endowment Fund.

##### Utilization of Funds

- Fees collected from students utilized for procurement of books to library, dispersal of management salary, payment of differential salary, activities of various committees, for repairs, renovations and day to day expenditure.
- Fees collected from the arbitration centre are utilized to pay allowances to administrative staff and maintenance of ADR center.
- Rent received from lending college premises and amount generated through accumulated waste is deposited in the management account.

- Interest collected from the Silver Jubilee Endowment fund is utilized for organizing endowment lectures.
- Resources mobilized from donations and sponsorship are utilized for organizing respective college activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC of our college strives for institutionalizing the quality initiation, assurance and sustenance.

To meet the Covid crises the IQAC of the college contributed significantly for assuring the quality education to the students and empower the faculties, have come up with following practices.

#### Practice 1: Online Teaching Policy

Online teaching policy was envisaged by SDME Education Society, Ujiri to strengthen teacher skills, adaptation of new teaching skills, classroom management and to modulate assignment/assessment and evaluation process.

#### Formation of committee

- A technical committee headed by secretary SDME Education Society was formed.
- Committee consists of members from three sister institutions. Teachers with technical skills were selected as members.
- The committee selected was assigned with three different tasks i.e, Use of Online tools before starting the class, during the class and at the end of the class.

#### Committee's recommendations/suggestions

- Using the G Suit Enterprise and online teaching tools for an effective teaching learning process.
- To conduct online classes using Google Meet.

- To monitor students' attendance using the extensions.
- To conduct online quiz
- To record the classes and upload them in EERPMS software

#### Outcome

- Teachers were trained to use online teaching tools.
- G-suit Id's were created to all faculties and students.
- For each subject Google classroom was created.
- Report of students' attendance was submitted at the end of the month.
- The quiz was conducted using google forms.
- Recorded classes, study materials were uploaded in the EERPMS software and google classroom.
- confidential feedback was collected by the management.

#### Practice 2: Faculty Development Programme Series on online teaching methodology.

- IQAC in order to stimulate research skill and to train the teachers in using online teaching tools has come up with the idea of conducting FDP series. where in our own faculties who are well versed in that subject matter were invited as resource persons to train the faculties. In this academic year we have conducted four sessions on various topics.
- First session was about the using of "EERPMS Software". This software is provided by the management to upload reading materials and recorded videos of the classes. To access the study materials and videos uploaded, a link is created.
- Second session of the FDP series highlighted the importance of teaching, learning and evaluating the academic progress index. The session also highlighted minimum activities, academic contributions, publications that a teacher needs to do to get good scores.
- Third session was on the topic , Use of online tools for teaching and research was organised, in that session highlighting the use of google classroom in teaching and usage of methods of citation was taken up.
- Fourth session was about the significance of MOOCS online Courses in academics and methods of registration to the courses was taken up.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

**Example 1 : Online Teaching**

- To cope up with the outbreak of covid-19 college shifted from traditional mode of teaching to online mode of teaching. The management provided G Suit Enterprises to the college.

Teaching: All teachers were provided with G Suit IDs and teachers were trained to use online tools to conduct online classes.

- Time table was prepared to conduct online classes for both UG and PG courses.
- Online class was monitored by the principal and by the management through its software cell at Ujire.
- Teachers were told to adapt to online pedagogy like preparation of PPT, using online tools, preparation and uploading of study materials on EERPMS software.
- Teachers were trained through the Faculty Development Programme.

Learning: All students were provided with the G Suit IDs. Separate Google classroom was created for each subject.

- Online classes were conducted through lecture methods or using powerpoint presentations.
- To keep the students active during online classes questions were asked orally.
- To supplement academic syllabus, workshops/seminar/webinars at National and International level were organised on various topics..
- Students were also encouraged to attend webinars organised by other institutions on subject related and interdisciplinary subjects, information of the same was shared in the google class and general social platform i.e, student telegram group.

- Students were also given access to the E-Library.
- Recorded classes of Google Meet are uploaded in the Google Drive and the link of the same was provided to the students on request.
- Study materials were made available to the students by uploading the same in EERPMS and Google Classroom.
- Teachers have recorded learning videos and uploaded them on youtube.
- To monitor the active learning process quiz and test were conducted at regular intervals using online tools.
- Internal test, assignment and presentation was conducted through online mode.
- Descriptive and Mcqs tests were conducted to understand the learning ability of the students.
- Students grievances relating to learning were effectively addressed through email and whatsapp correspondence and name and contact number of the subject teacher was uploaded in the college website to provide accessibility for students to get a timely response.
- Revision classes were also conducted.

#### Example 2 : Online Practical Training

- A committee was constituted, Vice Principal as chairperson and HOD's and faculties as its members. The committee was formed with the objective to develop a new scheme for conducting practical training for final year students.
- All the final year students were divided into groups and each faculty was given in charge of monitoring the students.
- Google classrooms were created for practical training and submission of practical records.
- The committee after detail discussion came with the comprehensive syllabus which was divided in to 6 criteria's
  - Criteria 1 - Critical Analysis of case law (Case Law File)
  - Criteria 2 - Guest Lecture File
  - Criteria 3 - Moot Court Arguments
  - Criteria 4 - Maintenance of records of court proceedings/client interview/negotiation from youtube channels
  - Criteria 5 - Submission of Internship certificates and diaries undergone in the last five years
  - Criteria 6 - Viva Voce

Outcome

- Students were asked to upload all the practical records in google classroom.
- The presentation was on a case law file and moot court arguments were taken online.
- The committee was informed to review the performance of the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The academic year 2020-2021 has been challenging form various dimensions. The pandemic forced us to change our learning process. Online mode of education had several issues. The notion of being stereotyped is a common phenomenon in a patriarchal society.



Education is a tool by which we can bring about gender equality and gender justice for catalyzing national development. In order to provide integrated approach to understand the social aspects of gender equality in an economically progressive society and sensitize students, teaching and non-teaching faculty awareness programs through lectures, workshops, debates, etc. are conducted. The Human Rights Cell of our college conducted various programs to celebrate the spirit of gender equality. Creative Writing Competition and Short Film Review Competition was conducted on various issues concerned with women empowerment.

File Description	Documents
Annual gender sensitization action plan	<a href="http://www.sdmlc.ac.in/wp-content/uploads/2022/03/7.1.1-Gender-Sensitization-Action-Plan-.pdf">http://www.sdmlc.ac.in/wp-content/uploads/2022/03/7.1.1-Gender-Sensitization-Action-Plan-.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="http://www.sdmlc.ac.in/wp-content/uploads/2022/03/7.1.1-Women-Security-Measures.docx.pdf">http://www.sdmlc.ac.in/wp-content/uploads/2022/03/7.1.1-Women-Security-Measures.docx.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

- Solid waste segregation is done.
- Waste baskets are placed separately to separate wet and dry waste
- Arrangement is made with the city municipal corporation for the periodical disposal of waste.

- A Decomposition unit is installed in the premises, where the kitchen waste from the canteen is disposed and utilized as manure for the garden

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

E. None of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	<a href="#">View File</a>

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution has made appropriate efforts to provide an inclusive environment for nurturing tolerance and harmony and developing a community with core values in order to keep in pace with the diversities, several programs are conducted. Karnataka Rajyothsava, Anti-drug awareness competitions and Legal Awareness Programs were conducted for social awareness, singing competition were conducted in different categories like classical, folk and devotional for regional, cultural and linguistic promotions.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Constitutional day in order to inculcate patriotism and nationalism among the students and employees of the institution. On the constitutional day students and the faculty had to take an oath which was administered by the head of the institution to abide with the fundamental duties as reflected in the constitution of India. Talks on constitutional values are arranged by the institution to inculcate solidarity and responsibility among the students.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="http://www.sdmlc.ac.in/wp-content/uploads/2022/03/7.1.9.pdf">http://www.sdmlc.ac.in/wp-content/uploads/2022/03/7.1.9.pdf</a>
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The

C. Any 2 of the above

**Code of Conduct is displayed on the website  
There is a committee to monitor adherence to  
the Code of Conduct Institution organizes  
professional ethics programmes for  
students, teachers, administrators  
and other staff 4. Annual awareness  
programmes on Code of Conduct are  
organized**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meetings; number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution has organized several national and international commemorative days to mark its significance:

1. Independence Day
2. Karnataka Rajyotsava Day
3. Constitution Day
4. Republic Day
5. Human Rights Day
6. World Red Cross Day
7. Yoga Day
8. World Environment Day
9. Family Day
10. Gandhi Jayanthi
11. Advocates Day
12. World Day Against Child Labour

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### 1. Establishment of Digital Valuation Centre

**Objective:** digital valuation centre was established to assist the university in providing an alternative valuation system. In order to overcome the challenges of valuation in the pandemic era, the aim to establish the centre was to expedite the valuation process and provide quick results to the students.

**Context:** due to the pandemic there was a great setback in the valuation process and the examiners were sceptical to attend the central valuation at Hubballi, which resulted in hiccups in valuation and delayed results. Therefore, our institution joined hands with the university to set up the digital valuation centre to solve the problem of valuation.

**The Practice:** the institution set up the digital valuation centre by procuring sufficient devices with adequate internet services to facilitate the valuation process.

**Evidence of Success:** the institution witnessed a large turnout of examiners from Udupi, Puttur, Sullia, Chikamangalore and Hassan districts. Examiners who otherwise refrained from attending valuation actively contributed to the valuation due to locational advantage and personal convenience.

**Problem encountered:**

The system of digital valuation was an innovation and as it was adopted for the very first time the institution faced few technical problems like glitches in the devices and disruption of internet services.

Outcome:

Due to this setup of digital valuation, the institution could contribute tremendously towards speedy evaluation and declaration of results benefiting the students of all law institutions. The university and the stake holders were indeed happy with the progress.

2. BEST PRACTICE

SPANDANA : AN INITIATIVE TO REACH OUT TO STUDENTS FROM POOR ECONOMIC BACKGROUND

OBJECTIVE: under this program two initiatives are taken up.

1. Collection and distribution of mobile phones to the needy, to students who cannot attend online classes. 2. Distribution of E Slates to the children of rural schools to encourage and facilitate ICT learning and to counter the challenges of learning during the pandemic without proper access to school facilities.

Context: many schools located in rural areas saw a decline in students due to the hardships of pandemic thereby affecting the interest and learning abilities in students . this initiative was started to rekindle the interest in students in learning and also to reduce the economic burden of parents. online classes being the need of the hour and to access these classes the necessity of devices is primary. Many students hail from rural areas and weaker economic background and therefore did not possess smartphones. SPANDANA was a dive to reach out to such students in order to fill the lacunae.

Practice: NSS volunteers of our institution headed by the faculty incharge collected used mobile phones from donors and provided them to the needful students . The NSS volunteers also coordinated with the donors for distribution of E slates and books to the children from rural areas.

Evidence of Success: Students could effectively carryout the online learning and attend the online exams conducted during the course due to this initiative taken by the institution.

Problems Encountered:

1. Lack of cooperation

2. Difficulty in finding appropriate donors
3. Not sufficient mobile phones were collected
4. Transfer of devices to the students due to technical reasons
5. More demands from other schools to supply E slates and books could not be covered.

Outcome: This initiative gave an opportunity for the rural children technology and rekindled their interest in learning . This move was highly appreciated by the school managements, parents and other stakeholders. The request from other schools to aid them shows the success of this initiative

File Description	Documents
Best practices in the Institutional website	<a href="http://www.sdmlc.ac.in/wp-content/uploads/2022/03/7.2.1.pdf">http://www.sdmlc.ac.in/wp-content/uploads/2022/03/7.2.1.pdf</a>
Any other relevant information	<a href="http://www.sdmlc.ac.in/wp-content/uploads/2022/03/7.2.1-1.pdf">http://www.sdmlc.ac.in/wp-content/uploads/2022/03/7.2.1-1.pdf</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

#### Legal Literacy and Awareness Programs

The college conducts legal literacy and awareness programs, these programs are essential for the survival of constitutional democracy. A basic knowledge of law is essential for all people , people must be aware of the legal mechanisms , procedure and policies. The legal aid cell has undertaken the responsibility of educating people in this direction. The members visit schools, colleges and nearby villages to spread awareness to teenagers and assist poor and indigent people. The objective of the program to impart the relevance of law and improve the lives of common people. Such programs help in changing the attitude of public and make them connect to the diverse problems prevailing in the society and makes them aware of their rights and duties. The program also helps the budding lawyers to think and communicate like legal professionals.



File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

Formation of the Student Executive Council (2021 - 2022)

Organisation of Orientation from Legal Aid Cell and Moot Court Committee.

Organise Jail Visit, Industrial Visit and Police Station Visit.

Organisation of Yakshotsava (30th year Celebration)

Organisation of Annual Sports and Inter class Sports Competitions (2021-2022)

Celebration of Important days in the Institute

Inauguration of NSS and Red Cross Cell

Organisation of Interclass Competitions by Committees and Cells

Organisation of International Conference ( Renewable Energy Law)

Organisation of Majister Juris (Moot Court Committee)

Organisation of a Training Programme on Trade Marks

Organisation of International Conference on IPR

Publication of SDMLC - Chronical (Newsletter - R&P Unit)

Organisation of Self Defence Programme

Organisation of Training Programme for Teaching and Non-Teaching Staff.

To conduct Add on Courses (Law and Medicine and PoSH Act)

Organisation of National Conference (SCW Committee)

Organisation of KSLU Intercollegiate Volley Ball Tournament for

Women

Organisation of Inter Class Cultural and Literary Programme