



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	SHRI DHARMASTHALA MANJUNATHESHWARA LAW COLLEGE CENTRE FOR POST GRADUATE STUDIES AND RESEARCH IN LAW
Name of the head of the Institution	Dr. THARANATHA
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	0824-2494360
Mobile no.	9449371918
Registered Email	sdmlaw@gmail.com
Alternate Email	principal@sdmlc.ac.in
Address	M G ROAD, KODIALBAIL,
City/Town	Mangaluru
State/UT	Karnataka
Pincode	575003

2. Institutional Status																															
Affiliated / Constituent	Affiliated																														
Type of Institution	Co-education																														
Location	Urban																														
Financial Status	Self financed and grant-in-aid																														
Name of the IQAC co-ordinator/Director	RAVINDRA K. RAJPUT																														
Phone no/Alternate Phone no.	08242406928																														
Mobile no.	6360828015																														
Registered Email	iqac@sdmlc.ac.in																														
Alternate Email	ravindrakrajput@sdmlc.ac.in																														
3. Website Address																															
Web-link of the AQAR: (Previous Academic Year)	http://www.sdmlc.ac.in/iqac-naac/internal-quality-assurance-cell/																														
4. Whether Academic Calendar prepared during the year	Yes																														
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.sdmlc.ac.in/wp-content/uploads/2020/03/Calendar-2018-2019.pdf																														
5. Accrediation Details																															
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>B+</td> <td>81.00</td> <td>2004</td> <td>16-Sep-2004</td> <td>15-Sep-2009</td> </tr> <tr> <td>2</td> <td>A</td> <td>3.12</td> <td>2012</td> <td>10-Mar-2012</td> <td>09-Mar-2017</td> </tr> <tr> <td>3</td> <td>B++</td> <td>2.90</td> <td>2019</td> <td>14-Jun-2019</td> <td>13-Jun-2024</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	B+	81.00	2004	16-Sep-2004	15-Sep-2009	2	A	3.12	2012	10-Mar-2012	09-Mar-2017	3	B++	2.90	2019	14-Jun-2019	13-Jun-2024
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6. Date of Establishment of IQAC	01-Jan-2005																														
7. Internal Quality Assurance System																															
<table border="1"> <thead> <tr> <th colspan="6">Quality initiatives by IQAC during the year for promoting quality culture</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>						Quality initiatives by IQAC during the year for promoting quality culture																									
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Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
IQAC MEETING 2nd	15-Dec-2018 1	14
LIC INSPECTION	14-Nov-2018 1	3
One day Workshop on Hindu Succession and RERA	03-Nov-2018 1	103
One day Workshop on Women empowerment	28-Oct-2018 1	180
One Day Symposium on Corporate Compliance and litigation	26-Oct-2018 1	74
One day Workshop on NAAC-revised Criteria	15-Oct-2018 1	21
A Discourse on Gandhian thoughts	02-Oct-2018 1	150
One day workshop on Knowledge and awareness of Medico Legal aspects to budding lawyers in association with Kasturba Medical College, Mangaluru	29-Sep-2018 1	153
One day Drug Awareness programme in association with ASHARE Charitable Trust, Mangaluru	24-Sep-2018 1	850
IQAC MEETING 1st	29-Aug-2018 1	14
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

MOU with professional/ reputed institutions

International Moot Court Competition

Reformation of admission process of the students

Add on course - Cyber Law and Security

Annual Career Path - Placement Drive

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To organise Orientation Programme for First Year Students	Organized orientation Programme for First Year Students
To restructure Students Executive Council for the better participation of students in all the activities	Students Executive Council was formed with Principal Secretary and 14 Secretaries
To enter into MOU with institutions of repute for academic excellence	Signed 08 MOUs
To organise self-financed International /national conferences / seminars / workshops / symposia	Organised nine conferences / seminars / workshops / symposia
To organise Silver Jubilee Endowment Lecture	Organised Silver Jubilee Endowment Lecture on 17th Nov. 2018
To arrange for guest lecturers/training programmes by legal experts, police department, NGO'S Corporate Advocates, etc.	Conducted sixteen Guest Lectures to enhance knowledge and inculcate different skills by the experts in the field
To arrange for skill development programmes under Career Guidance Cell and other committees	Legal Career Path, a career Guidance Programmes was conducted along with talks from legal experts and legal Conclave, a preplacement meet on 10th

	November, 2018
To organise International Law Fest in the month of March, 2019	Organized a 3 day International Trade Law Moot Court and Book Review Writing Competition - LEX ORBIS 2019 (14th to 16th March, 2019)
To organise Mock Trials and compulsory Moot Court for final year students	10 Mock Trials were conducted in the year for final year students and all students of Final Year participated in batches in the Moot Courts.
View File	
14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
Date of Visit	07-Jun-2019
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	26-Feb-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>Educational Enterprises Resource Planning and Management System (EERPMS) is unique Management information system software designed by the management which serves multipurpose mechanism to gather institutional information relating to students, finance, administration, human resource management, Library and other relevant information. Academic Management: Soon after the admission complete students details including qualification, mobile number, adhar number are fed into it. It helps in recording attendance class wise and has SMS alerts facility, in case of class absence, holiday announcements and other messages. Human Resource Management: includes employee registration, staff profile, attendance details, leave application, EL/CL details and service details such as superannuation, promotions and</p>

increments. Accounts Management: In the account section, credit and debit entries, fee collection, payments, balance sheet are reflected. Library Management: It helps in user's attendance, Book accession, Book Circulation, Catalogue and related works. Major functions like Accession, Circulation, OPAC, User attendance, Serials management, and Article index are automated.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

• The institution strictly adheres to curriculum designed by the Karnataka State Law University (KSLU) and implements through effective delivery and documented process • The university calendar clearly lays down details of academic term, organisation of clinical courses, internal assessment and semester examinations. • The IQAC prepares college calendar by taking in to consideration schedule prescribed by the university • Workload is assigned to teachers on the basis of specialization and expertise in the subject. Allocation of workload is in accordance with teaching hours prescribed by the KSLU regulations. • Teachers adopt different pedagogy depending upon subjects such as lecture method, problem, seminar, discussion methods and clinical component • Teaching plan is prepared by teachers which states objectives of the study, method of delivery, prescribed books, reference books, number of hours required to cover the subject. • The work diary of the teachers reflects detailed syllabus, coverage of subject in a week, remedial classes, allocation of projects/assignments, unit test/class test conducted, steps taken for slow learners, advanced learners, average students and so on. • The work diary is verified by the head of the institution on every weekend. • Separate timetable is drawn for court visit, chamber visit, case study presentation, simulation exercise, moot courts and mock trials. The evaluation of practical records is undertaken by the course teacher periodically and documented. • The Head of the Institution conducts monthly meeting which provides mechanism to review adherence to the academic schedule. • Additional and supplementary reading materials both hard and soft copy, question bank, model answers prepared by the faculty, provided to the students • Systematic and planned internship are conducted with the scheduled time and documented through internship diary.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Certificate Course in Basics of Cyber Law and Security	NA	10/04/2019	30	Professional practice in cyber law and cyber security	Awareness in Cyber security
Training	NA	08/08/2018	64	Practice	Company

Programme in
Company
Secretary

as Company
Secretaries
Secretarial
Skills

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	Nil	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NA	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	44	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Cyber Law and Security	10/04/2019	27
Training Programme in Company Secretary	08/08/2018	17
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA LLB	LAW	68
LLB	LAW	6
No file uploaded.		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
A. Feedback of the students is collected online by the management and analysed and report prepared and action taken. The feedback collected covers various

aspects like teaching assessment, application of technology in teaching, infrastructure and so on. On the basis of various parameters as prescribed by the UGC API indicators, management grades teachers and feedback is given to teachers in physical form. The feedback is also useful for deciding Performance Based Assessment System of the teachers. B. The Teachers feedback collected through staff meeting, one to one interaction with the Head of the Institution whereupon opinion on shortcomings in syllabus, attendance related issue, methodology of teaching etc. are discussed and the outcome of the discussion is discussed with all other teachers. C. The Employers feedback collected during various career guidance sessions and Annual Placement Drive. This feedback serves as indicators for the improvement of soft skills, legal reasoning research work for the students in requirement of potential employment. D. Alumni feedback collected to restructure the involvement of alumni in college activities and to hold certain legal and social development activities. E. Parents feedback is useful in monitoring attendance of the students and to get information on need of specific programme to be conducted in the college. The regular meeting of Parents Teachers Association also done through feedback.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA LLB	Law	120	157	120
LLB	Law	60	103	60
BBA	(BBA., LL.B) Law	60	93	60
LLM	CORPORATE AND COMMERCIAL LAW	15	15	15

[View File](#)

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	915	15	18	5	23

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
23	17	4411	14	Nil	10

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

In order to establish a better and effective student teacher relationship and guide the students in academic matters, mentor system is in practice. All full time teachers work as mentors to the batch of students allotted to them. The system is operated through the following ways. 1. It is mandatory for every student to meet his/her mentor once in a month for guidance. Students are given a conducive atmosphere where in they can address their academic problems to the mentor. This apart, students will have to meet when they are called for. 2. Obtaining prior permission for students before they absent from classes and a leave note in the prescribed format has to be submitted for the same. When they face attendance shortage, intimation is sent to the parents and counseling is done by the respective mentor in the presence of parents. 3. The mentor keeps regular supervision over the academic and non academic performance of the mentees. 4. Any fee concession/ free-ship is given by the HOI on the basis of mentor recommendation. 5. Personal memoranda of each student is obtained in the prescribed format in the beginning of each academic year, so as to know the personal profile of the student. 6. Personal counseling is done to the needy students. In case of necessity, experts are invited to counsel the students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
930	23	1:40

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
23	20	3	3	3

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Mr. Udaya Kumar	Lecturer	Bandhutva Award for Humane Relations
2018	Mr. Udaya Kumar	Lecturer	Karnataka Press Association and News and Broadcast unit
2018	Mr. Udaya Kumar	Lecturer	Indian Red Cross Society
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA LLB	201	2019 June	22/07/2019	26/08/2019
LLB	101	2019 June	22/07/2019	23/08/2019
BBA	BBA, LL.B 301	2019 June	22/07/2019	25/08/2019

LLM	415	2019 June	22/07/2019	22/08/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

As an affiliated college, the college has limited role in the evaluation of students as evaluation is restricted only for the end semester examinations. However the college has initiated a system of evaluation process in clinical legal subjects, unit and preparatory examinations. Reforms have been initiated over the years from the deficiency associated with CIE. Following are the reforms introduced over the years.

- Internship undergone by the students is recorded in internship diary. The same is verified.
- Preparatory examinations are made mandatory.
- Two days per week compulsory visit to Courts and Advocate Chamber is mandatory for all final year students and is monitored by allotted teachers. The evaluation made by teachers shall also take into consideration. The feedback given by the advocate to whose chamber students have been visiting.
- Open house meeting is conducted to reveal the performance of students in academics.
- Two simulation exercises are introduced in ADR course and evaluated through role play and oral performance.
- Every student has to present one case of professional misconduct in professional ethics paper.
- Exclusive clinical teacher is appointed to monitor mock trials and moot courts as well as to train other faculty members.
- Every teacher is provided with a scheme of evaluation and method of practical training.
- Students are sufficiently informed about minimum eligibility to qualify to higher class.
- Half yearly progress of clinical courses is reviewed by a special committee.
- Subject assignments are given and students are directed to submit them within stipulated time.
- The institution conducts internal assessment of the students as per the policy laid down by Karnataka State Law University. The assessment of each subject is done through a test, an assignment and presentation. Though the pattern of assessment is decided by the affiliating university, the institution has constituted an Internal Co ordination Committee to oversee the smooth and transparent conduct of assessment.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institution prepares and adheres to the academic calendar for the conduct of internal examinations in tune with the calendar prescribed by the affiliating university. Academic calendar is prepared by Principal in consultation with Heads of both departments and senior teachers. The calendar of events as per the academic calendar are printed in the students hand book and also displayed on student notice boards. Any kind of alterations in the calendar is normally not permissible. Only Head of the institution can incorporate minor changes in academic calendar which he may deem fit considering unforeseen circumstances. The Schedule of college level Examinations is given in academic calendar. However, the schedule of semester examination is given by the affiliating university. The course teachers announce the syllabus for the examinations. The Assignment and presentation which are also the part of internal assessment are held as per the academic calendar. This apart, all other academic activities of the institution like seminars/workshops/orientation programmes etc are organized as per the academic calendar. The Head of the institution very closely monitors the adherence to the calendar. Moreover, the details of all upcoming events are displayed in the college website

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
415	LLM	Corporate and Commercial Law	15	14	93
301	BBA	BBA., LL.B (Law)	Nil	Nil	00
101	LLB	Law	56	32	57
201	BA LLB	Law	91	45	49

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.sdmlc.ac.in/students-satisfaction-survey/>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	365	Karnataka State Law University, Hubballi	100000	35000

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
(Industry-Academia) One day Workshop on Hindu Succession Act and RERA	Law	03/11/2018
(Industry-Academia) One day Symposium on Corporate Compliance and Litigations	Law	26/10/2018
(IPR) Two days Legal Awareness Workshop on Biological Diversity Law in India	Law	15/02/2019
(Industry-Academia) One	Law	02/10/2018

day State Level Seminar on Discourse on Gandhian Thought		
(Industry-Academia) ADR Training Programme Inauguration of ADR and Advocacy Training and Empanelment of Arbitration and Mediation	Law	22/09/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	NA	Nil	NA
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	NA	NA	NA	NA	Nil
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
03	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Law	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Law	2	00
International	Law	2	3.98
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Law	8
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	NA	Nil	0	00	Nil

No file uploaded.

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	NA	Nil	Nil	Nil	NA

No file uploaded.

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	11	14	29	Nil
Presented papers	2	15	1	Nil
Resource persons	Nil	Nil	Nil	17

No file uploaded.

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
One day Workshop on Knowledge and Awareness of Medico Legal Aspects to budding Lawyers	Legal Aid Cell and KMC Hospital	1	153
Vanamahothsava Celebrations	NSS and Govt. Higher Primary School, Bejai	2	26
World Alzheimers Day	NSS and PAGE	1	15
Blood Donation Camp	NSS, YRC, HDFC Bank and KMC Hospital	2	60
One Day Workshop on Women Empowerment	NSS and District Legal Services Authority, DK	2	180
Sahaja Yoga Day	IQAC	3	17
Yoga Day	NSS	2	30

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
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NA	NA	NA	Nil
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Awareness Program	Legal Aid Cell and District Prison Mangaluru	Workshop on Drawing	1	6
Drug Awareness	IQAC and NSS	Drug Free Mangaluru Rally	4	630
Drug Awareness	IQAC and Asare Charitable Trust	One day Drug Awareness Programme	2	850
Drug Awareness	IQAC , Dept of Police, Mangaluru Vijaya Karnataka Kannada Daily	Drug Awareness Quiz	2	27
Gender Issue	NSS and DLSA	One Day Workshop on Women Empowerment	2	180
Gender Issue	Legal Aid cell and DLSA	Painting the system	1	10
Swachh Bharath	Eco Club and Ramakrishna Mission	One Day Seminar Swachh Soch	2	250
Swachh Bharath	Eco Club and Indian Coast Guard	Coast Cleaning Drive at Someshwara Beach, Ullal	1	29
Medico Legal Training	Legal Aid Cell and KMC Hospital	Visit to Forensic Science Department.	1	110
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	Nil	Nil	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Internship	MOU	Sri Dayananda Rai	27/07/2018	26/07/2019	4
Internship	MOU	Sri Udayananda	27/07/2018	26/07/2019	2
Internship	MOU	Sri. Sabdul Shukoor	27/07/2018	26/07/2019	2
Internship	MOU	Sri Vianayaraj A C	27/07/2018	26/07/2019	2
Internship	MOU	Sri. Narayan	27/07/2018	26/07/2019	2
Internship	MOU	Sri Krishna Prasad	27/07/2018	26/07/2019	2
Internship	MOU	Sri Dominic Jose K	27/07/2018	26/07/2019	2
Internship	MOU	Sri. U Mohammed Ali	27/07/2018	26/07/2019	2
Internship	MOU	Shri Abdul Azeez	27/07/2018	26/07/2019	2
Internship	MOU	Sri Varadaraj A	27/07/2018	26/07/2019	2

[View File](#)

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Lex Hawk consulting Pvt. Ltd, Coimbatore	26/04/2019	Placements	60
RK Hostel	11/07/2018	Accommodation	23
Dispute Resolution Forum	08/07/2018	ADR Training Programmes	1
Dispute Resolution Forum	08/07/2018	Workshop on ADR	120
KVC Academy	02/08/2018	CS Training	21
Eshwari Hostel	11/04/2018	Accommodation	24
Kaveri Hostel	11/03/2018	Accommodation	12

Vinaya Hospital	11/07/2018	Health Awareness Programmes	20
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
936800	818171

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
Others	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
EERPMS (Developed by Management)	Fully	3.0	2014

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	18670	3340411	650	295950	19320	3636361
Reference Books	10052	1798683	479	201508	10531	2000191
e-Books	3132450	Nill	3303	Nill	3135753	Nill
Journals	25	92049	17	91359	42	183408
e-Journals	4000	Nill	2327	Nill	6327	Nill
Digital Database	1	17000	2	5750	3	22750
Library Automation	1	Nill	Nill	Nill	1	Nill

Weeding (hard & soft)	Nil	Nil	371	15240	371	15240
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nil
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	73	36	17	10	0	6	1	38	3
Added	2	0	0	0	0	1	1	0	0
Total	75	36	17	10	0	7	2	38	3

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

38 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
44.15	42.99	4.75	3.58

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

a) The norms and procedures for maintenance of physical, academic support facility are laid down by SDM Education Society, Ujire. The annual estimated Income and expenditure is placed in the annual budget meeting. The budget makes necessary provisions for expenses to maintain all its existing infrastructural facilities as well as addition of new facilities whenever needed. The deficit is met by the management. The physical requirements are mostly supplied by the management. The materials worth about Rs.10,000/- require three quotations and least will be selected along with quality consideration, Govt. Norms are applicable for procurement above one lakh rupees. b) Physical infrastructure:

The house keeping work and cleanliness management is done by 'D' group workers of the college. The work schedule is allotted periodically which is supervised by the Cleanliness Committee of the college. The Civil maintenance of the building including painting is looked after by the management. The library has separate sections for Postgraduates, Undergraduates, Reference and for faculty. Books are accessioned and arranged by using DDC. The library has well planned circulation policy effectively implemented. During annual stock verification, old and damaged books are segregated. Useful books are sent for rebinding, rest will be sent to old book collection and with the permission of the management the weeding out process is done. The Library Advisory Committee comprises faculty and students for the smooth functioning of the library and to frame library regulations.. New books are purchased through leading publishers as per the recommendations of the teachers and the library committee. c)Electronic and Electrical Fittings: Service and maintenance of all the electrical fittings of the College building is done by Swasthik Electrical Services. The buildings are connected through KV Transformer and KV Generator to provide uninterrupted power supply. Outsourcing is done for maintenance and repairing of IT infrastructure such as Computer hardwares , Internet facilities including Wi Fi and Brodband on Annual maintenance contract by Silicon Info Solutions. Updation of Computer Software is done by technicians of the Software Cell established by the management. CCTV is installed in all the prime locations including Class rooms of the campus which is maintained regularly. d)Sports materials: Sports materials are purchased periodically through quotation. Sports Room is provided in the campus where Indoor Games are played. Except Track events, Outdoor games are played in the Campus. e)Other Amenities: Committee is constituted to supervise the cleanliness and hygiene of the College Canteen The wet waste generated in the campus is processed through a mechanism of bio waste and the dry waste is collected by the City Corporation for disposal. The College has tie up with local hospital for emergency medical requirement. Round the clock security of the college is maintained by Falcon Security Agencies. The Security agency is also entrusted with the maintenance of the parking in the campus. Cleaning of water tanks and maintenance of garden is done regularly.

<http://www.sdmlc.ac.in/wp-content/uploads/2020/08/Policy-Procedure-of-Maintenance.docx>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Fee concession from management	11	16500
Financial Support from Other Sources			
a) National	Scholarships by government agencies and other institutions	164	816958
b)International	nil	Nil	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved

Remedial coaching	04/02/2019	90	Faculty, SDM Law College
Personal Counselling	15/02/2019	128	Faculty, SDM Law College
Yoga	03/10/2018	19	Delampady Yoga Prathishtana
Bridge Course	11/02/2019	238	Faculty, SDM Law College
Transition	01/09/2018	156	Seventh sense Solutions
Summer Winter Internships	12/01/2019	125	Law Associates Chambers
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	KSET/NET Coaching	56	Nil	16	Nil
2018	Legal Conclave	Nil	148	Nil	44
2019	Mock Interview and CV review Session	Nil	70	Nil	44
2019	Student support and progression	Nil	52	Nil	44
2019	IAS KAS Training	Nil	70	Nil	Nil
2018	Prospects in Law	Nil	61	Nil	44
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
3	3	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of	Number of	Number of	Name of	Number of	Number of

organizations visited	students participated	stduents placed	organizations visited	students participated	stduents placed
Lex Hawk	60	13	Rajaram Associates	51	2

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	14	B.A.,LL.B	SDM LAW COLLEGE	SDM Law College, Sayyadri College, Azim Premji University, Mount Carmel , CUSAT	LLM, MBA, MA (Public Policy)

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
SET	1
Any Other	3

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
SPORTS	Intercollegiate	300
SPORTS	Institution level	2215
CULTURAL	Inter collegiate	120
CULTURAL	Institution level	658

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	01	National	1	Nill	6626	Bhoomika H Kumar

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

There is one class representative elected from each class on the basis of direct election in each respective class. Any candidate standing for election

should have 70 attendance in all preceding semesters excluding grace attendance except for college purposes. Class representative selected will act as class representative for all other committees in the college. It is the representative's responsibility to communicate, involve and inform, his/her respective class students about all the activities of the college. There will be secretaries and coordinators for various committees. Secretaries are elected on the basis of interview or selection test as maybe presented by the convener of the committee or cell in consultation with the Principal. Each committee or cell shall have one secretary preferably from final year there will not be more than four student coordinator out of which 50 will always be women coordinators. Coordinators can be from any class. Secretary (Academics) is ex-officio to be the principal secretary to coordinate all the activities of the committees. Principal secretary will be selected on the basis of aggregate marks obtained in all the previous semester only of law subjects. Principal secretary post will be reserved only for final year students. If highest mark holder denies the capacity of being principal secretary, preference will be given to the second highest mark holder irrespective of any stream. The principal secretary will be the representative of Students' Executive Council and ex-officio member of IQAC, student representative of the governing Council and such other activity as communicated to them by the Student Welfare officer or Staff Advisor.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Yes, Alumni Association was registered under Societies Registration Act, 1860, on 28/4/2018, Reg No DRDK/SOR15/2018/19. SDMLC Alumni have reached pedestals of Supreme Court as well as High Court as Judges and Legal luminaries. Our alumni have become civil servants, Judicial officers, academicians, administrators and above all, great citizens of this country. For all these credible achievements, the college has reached the pinnacle of success by securing 'A' grade in NAAC, 3rd cycle (2012-17). Grading agencies such as GHRDC (New Delhi) have considered this college as 4th best Law college in South India and Second school of Excellence in India (2016-17). Objectives - • To bring all our eminent alumni under the single umbrella. • To create connectivity and rapport amidst all batches of the institution. • To conduct and organize programmes on periodical basis. • To provide platform for placement and internship activities. • To chalk out programmes for golden jubilee celebration of 2024. • To organize refresh programmes and continuing legal education programmes.

5.4.2 – No. of enrolled Alumni:

59

5.4.3 – Alumni contribution during the year (in Rupees) :

93500

5.4.4 – Meetings/activities organized by Alumni Association :

03

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

PRACTICE 1: STUDENT EXECUTIVE COUNCIL • The participative management in the institution involves active presence of students' council in decision making

process. • The college has a unique student executive council titled "Students Executive Council" selected through democratic as well as merit based system. •

At the Beginning of the academic year, rules and regulations relating to composition of students executive council is published in the college notice board. • The Students Executive Council consists of the principal secretary, ten secretaries, four co-ordinators and one staff convener. • The principal secretary shall be the overall coordinator, the ten secretaries are in charge of various activities and they are supported by four coordinators and the staff convener will be the overall in charge. • At the beginning of academic year the selection is undertaken through written examination and interview by an expert panel. • The list of selected candidates is displayed on the notice board. •

The Students Executive Council under the guidance of the IQAC plans various academic activities and in consultation with the teachers' in charge of various committees and cells, chalks out the agenda for curricular and co-curricular activities for the academic year. • The involvement of students executive in the implementation of activities of the college shows its role in participative management. PRACTICE 2: ATTENDANCE TRACK RECORD As per the decision of Hon'ble Supreme Court and the guidelines of the UGC, the Parent University insists on 70 of attendance of students to qualify for the semester examination. So also, the Management insists on adherence to attendance norms and has instructed the college to send SMS to the parents on a daily basis. The college has initiated decentralization where in HOD's, and Class mentors have begun to play a key role in attendance management. The introduction of Attendance Track Record shows participative management. Attendance Track Record is prepared monthly and class mentors will inform all the students with regard to their attendance status. The track record also includes provision for statement of reasons for absence and clause for credit attendance if any. The attendance position of the students is presented before the Principal and HODs. Students are summoned and signature is obtained on the track record. Those having acute attendance shortage are warned and notice would be sent to the parents in such cases. The advantages of attendance track records are: • Timely and periodical information about attendance position. • Counseling and advice for students with alarming attendance shortage. • Information to parents and parent satisfaction. • Uncertainty relating to eligibility is set right.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	<ul style="list-style-type: none"> • Curriculum is supported by at least two value added courses in each semester. • Representation is given to the academic bodies of the university for modification of syllabus on the basis of opinion given by the faculty. • The senior teachers representing colleges in the university academic bodies also helps in updating as well as revising syllabus. • Guest lectures are arranged on the basis of specialization of experts to give practical exposure to the students.
Teaching and Learning	<ul style="list-style-type: none"> • Teaching • Teachers are trained to use technology for better teaching •

	<p>FDP like "training the trainers" • Every teacher is given report of online teacher feedback Learning • Continuous evaluation is undertaken through class test/preparatory test. • Evaluation is also undertaken at the time of submission of assignments and record. • Remedial classes are conducted for slow learners. • Counseling is carried out for students who have personal problems and lag behind in their academics. • Class mentors guide students in curricular activities to enhance their overall performance.</p>
Examination and Evaluation	<p>Examination • Orientation programme is conducted for students to face examination. • Students are guided to take photo copies of the answer scripts and the concerned teachers' assess the drawbacks of the students and guide them to refine their answers. • During parent teacher interaction sessions, students' performance in examination is discussed with parents. Evaluation • Periodical viva is conducted for practical subjects in order to assess the regularity and competency of students. • The appraisal of student performance in internal exams is informed to the students so that they are able to understand their drawbacks and guide them to improve the same.</p>
Research and Development	<p>• Faculty are encouraged to enroll in doctoral work. • Research Methodology workshop is organized for faculty and Post Graduate students. • Department journal "LEGAL OPUS" is released annually.</p>
Library, ICT and Physical Infrastructure / Instrumentation	<p>• A good number of alumni and public figures comes forward to donate books to the library. • Procurement of two computers for the College. • Renovation of ADR room and rest room of the college.</p>
Human Resource Management	<p>• Strict implementation of biometric system. • Revised format of PBSA System. • Recruitment of teaching and non teaching staff.</p>
Industry Interaction / Collaboration	<p>• MOU with corporate house for internship. • Conduct annual placement drive for students. • MOU with KVC for Company Secretary training.</p>
Admission of Students	<p>• Panel interview and objective type test is conducted at the time of admission. • Fee concession for meritorious students. • Reservation is</p>

given to SC/ST students.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	No
Administration	<p>YES The College Administration and all other services and activities are Computerized and monitored by Management Information System (MIS). The system deployed for management is EERPMS (Educational Enterprises Resource Planning and Management System). It is a unique software which serves multipurpose mechanism to gather information relating to Students, Finance, Administration, Human Resource management, Library and other relevant information. Administration Management includes Students' Course Details, Activity details- seminar/workshop/symposia/conference attended or conducted, Research Projects, Publication details, Alumni Interaction details, extracurricular/co-curricular activities details, Sports activity details, Guest lecture details, Assessments- tests/exams, services, infrastructure sufficiency, Performance of the faculty Communication- in ward, outward, letters, e mails, orders or any message, Grievance Redressal, Meeting Schedules, Dates communication and recording of minutes.</p>
Finance and Accounts	<p>YES Finance and Accounts Management includes Receipts and Payments up to Balance Sheet, Bank Transactions.</p>
Student Admission and Support	<p>YES Student Admission and Support by collecting Complete Students data soon after admission, Attendance, class wise, combination wise, Fees Collection and details, Exams- online/written tests or final exams marks in the compiled format, SMS alerts- class absence, holiday announcements, other messages, all details of courses, combinations, class rooms and other infrastructure.</p>
Examination	No

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended	Name of the professional body for	Amount of support

		for which financial support provided	which membership fee is provided	
2018	Mr. Ravindra K. Rajput	One day state level workshop on revised methodology of NAAC	Vikunta Baliga College of Law	1125
2018	Dr. Annapoorna Shet	Workshop on Faculty Development Program	Vivekananda College, Bengaluru	1500
2018	Mr. Ravindra K. Rajput	Workshop on NAAC Training	SDM College, Ujire	900
2018	Mr. Mohan Kumar	3 Days workshop on Life Skill	SDM College, Ujire	565
2019	Dr. Annapoorna Shet	One Day National Seminar on Role of Judiciary in protectin Human Rights in India	Vidyavardhaka Law College, Mysore	750
2019	Dr. Gagan	One Day National Seminar on Reflections on Free Speech and Expression in the backdrop of Social Media in India	Vikunta Baliga College of Law, Udupi	500
2019	Mr. Karthik Anand and Mr. Suresh	Training Program on Online Examination	KSLU, Hubli	4700
2019	Ms. Suma Suresh kogilgeri	One Day program on Reading of constitution	KSLU, Hubballi	3850
2019	Dr. Annapoorna Shet	One Day National Seminar on Facing Challenges in Life	St. Agnes College, Mangaluru	500
2019	Mr. Amith S M	Scouts and Guide Training Camp	Scouts and Guide Training Camp, Bangalore	1664
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the	Title of the	From date	To Date	Number of	Number of
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	professional development programme organised for teaching staff	administrative training programme organised for non-teaching staff			participants (Teaching staff)	participants (non-teaching staff)
2018	Faculty Development Programme	-	16/08/2018	17/08/2018	26	Nil
2019	Nil	Training Program on Cordial Office Relation	09/02/2019	09/02/2019	Nil	20

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Training program in Criminal Investigation	1	23/03/2019	23/03/2019	01
Training program on Mediation Advocacy	2	08/09/2018	09/09/2018	02
Faculty Development Programme on Life Skills	1	26/09/2018	28/09/2018	03
Faculty development programme on Universal Human Values and Ethics	1	07/09/2018	07/09/2018	01
Orientation programme for Deputy Directors of students' welfare and NSS officers	1	17/09/2018	17/09/2018	01

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time

3	3	Nil	Nil
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6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>1. Provident Fund and Gratuity 2. Group insurance for self and dependents. 3. Short term and long term loans from SDM Employees Housing Cooperative Society 4. Leave encashment and Annual Increment 5. Interest free loans for group D employees 6. Rs 5000 incentive for ladies staff on child birth of first two children. 7. Performance Based Allowance (PBSA) System. 8. Periodical increase of DA allowance on par with state government norms. 9. Subscription to employers' contribution of PF. 10. Providing of tiles and cash incentives to Group D Employees for house construction. 11. Incentives for clearing NET and SLET Examinations. 12. Allowance to the Head of the Institution. 13. Provision for reimbursement of fee paid for Seminar/Workshop for staff. 14. TA/DA to the staff attending official duties. 15. Staff Welfare Fund and provision for reimbursement of school fees of Group D Employees. 16. Remuneration of ICS, ICW and other competitive examination to the staff. 17. Maternity benefit. 18. Refreshment during examination duty. 19. Salary advance to grant in aid staff. 20. Free uniforms (in two sets) to Group D Employees. 21. Concession in payment of fees to the college for school going children of</p>	<p>1. Provident Fund and Gratuity 2. Group insurance for self and dependents. 3. Short term and long term loans from SDM Employees Housing Cooperative Society 4. Leave encashment and Annual Increment 5. Interest free loans for group D employees 6. Rs 5000 incentive for ladies staff on child birth of first two children. 7. Performance Based Allowance (PBSA) System. 8. Periodical increase of DA allowance on par with state government norms. 9. Subscription to employers' contribution of PF. 10. Payment of differential amount to the secretarial staff under the grant in aid scheme. 11. Providing of tiles and cash incentives to Group D Employees for house construction. 12. Incentives for clearing NET and SLET Examinations. 13. Reimbursement of fuel expenses for official purpose. 14. Free training for non-teaching staff. 15. Provision for reimbursement of fee paid for Seminar/Workshop for staff. 16. TA/DA to the staff attending official duties. 17. Staff Welfare Fund and provision for reimbursement of school fees of Group D Employees. 18. Remuneration of ICS, ICW and other competitive examination to the staff. 19. Maternity benefit. 20. Refreshment during examination duty. 21. Salary advance to grant</p>	<p>1. Group insurance 2. Fee concession 3. Tution fee reimbursement for lady students 4. SC/ST book bank</p>

SDM Employees 22. Financial assistance for construction of house to supporting staff (Employees below C Grade) 23. Employee State Insurance Scheme

in aid staff. 22. Free uniforms (in two sets) to Group D Employees. 23. Concession in payment of fees to the college for school going children of SDM Employees 24. Employee State Insurance Scheme

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college conducts internal audit through two ways firstly K B Rao associates certifies internal audit of the college. Secondly, account department of SDME Society ujire will undertake internal audit. Since the college is a grant in aid institution, the college needs to undergo yearly audit by the department of collegiate education, audit department of Government of Karnataka. The CAG audit is undertaken as and when required by the government.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Individuals	785276	Moot Court Society Scintillate Yakshostava Other educational activities Seminar/Workshop
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6.4.3 – Total corpus fund generated

785276

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	Governing Council
Administrative	No	Nill	Yes	SDME Society Ujire

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

- PTA supports financial assistance in organizing specific activities in College such as Yakshostava, National moot court and legal aid programme.
- PTA recommends the organization of student related activities like bridge course and freshers orientation programme.
- PTA Supports us in honoring our alumni who have made significant contribution to the society.

6.5.3 – Development programmes for support staff (at least three)

- Financial assistance is given in the form of soft loans without interest from staff welfare fund.
- They are supported and encouraged in pursuing higher education.
- Awareness about health and hygiene is provided for supporting

staff and family.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

- Initiative is taken for recruitment of faculty at the senior level.
- Increase in number of publications.
- The department journal is undergoing blind review process.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	Yes

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Orientation program	03/02/2018	31/07/2018	31/07/2018	240
2018	Guest lecturer on civil litigation process	03/02/2018	11/08/2018	11/08/2018	114
2018	Drug free Mangaluru awareness program	03/02/2018	28/08/2018	28/08/2018	630
2018	Guest Lecture for P.G. Students on Evolution of Banking Laws	29/08/2018	12/09/2018	12/09/2018	15
2018	Guest lecture for P.G Students on Comparative Public Law	29/08/2018	12/09/2018	12/09/2018	15
2018	Guest lecture for P.G Students on Banking Laws and Practice with Special Reference to SARFAESI ACT	29/08/2018	15/09/2018	15/09/2018	15
2018	ADR Training Programme	29/08/2018	22/09/2018	14/10/2018	16

	Inauguration of ADR and Advocacy Training and empanelment of Arbitration and Mediation				
2018	One day Drug Awareness programme in association with ashare charitable trust	03/02/2018	24/09/2018	24/09/2018	850
2018	Guest lecture on Practical aspects of Civil Litigation Process	29/08/2018	27/09/2018	27/09/2018	180
2018	One day workshop on Knowledge and awareness of Medico Legal aspects to budding lawyers in association with Kasturba Medical College, Mangaluru	29/08/2018	29/09/2018	29/09/2018	153

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Training Programme on Self Defense techniques	12/10/2018	13/10/2018	540	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

NIL

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Special skill development for differently abled students	No	Nil
Physical facilities	Yes	1
Provision for lift	Yes	1
Ramp/Rails	Yes	1
Braille Software/facilities	Yes	Nil
Rest Rooms	Yes	1
Scribes for examination	Yes	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	Nil	1	04/09/2018	07	Spiritual discourse by Chinmaya Mission	Spiritual guidance	45
2018	1	Nil	11/09/2018	01	Talent hunt and Beauty Pageant by Vijay Karnataka , Media Co	Selection of talented contestants for showbiz	36
2018	1	Nil	30/12/2018	01	KSET Examination	Provided with convenient venue for exam	792
2019	1	Nil	19/02/2019	01	Passport Awareness Program	Quick processing of Passport applications	75

2019	1	Nill	27/02/2019	01	Investor Awareness program	Guidance to Investors in Stock Market	85
2019	Nill	1	18/05/2019	01	Animal Care Trust, Volunteer Drive Program	Inclusion of Volunteer for Animal Rights Protection	40
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
College Calendar	01/08/2018	<ul style="list-style-type: none"> • Punctuality to classes are monitored by regular attendance track record • Absence to classes are intimated to parents through SMS • Suggestion box is installed to address student grievances. • Student Welfare Officer looks into the grievances of students and appeal from this forum is taken to Principal if matter is not resolved. • The college calendar contains rules and regulations governing students, which are to be strictly adhered to. • Students are strictly to wear college uniform with the view of promoting oneness among students and eliminate disparity.
SDM Employees Service Regulations and Conduct and Disciplinary Regulations	01/08/2018	<ul style="list-style-type: none"> • SDM Employees Service Regulations and Conduct and Disciplinary Regulations, was formulated on 2015 and it continues until it is amended by the management • Bio-Metric system of attendance • Work diary for recording regular activities • Prior permission of management for specified leave

		Periodical feedback of all staff
Karnataka Civil Service Rules and Regulations	01/08/2018	<ul style="list-style-type: none"> • Karnataka Civil Service Rules and Regulations, 2012 is applicable for the current academic year • All aspects relating to employees transfer, deputation, sanctioning of statutory benefits are governed by Karnataka Civil Service Rules

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Drug Free Mangaluru, Drug awareness campaign and rally	28/08/2018	28/08/2018	630
Painting Competition on themes of social evils and Women Empowerment by Legal Aid Cell for school children	10/09/2018	10/09/2018	10
Drug Awareness Program by Asare, a Charitable Trust	24/09/2018	24/09/2018	850
Dharmasthala Visit for 1st year Students	08/10/2018	08/10/2018	220
Madhyama Manthana, interaction and felicitation of media persons	16/11/2018	16/11/2018	33
Blood Donation Camp	23/11/2018	23/11/2019	60
Endowment Lecture By Tushar Mehta, Solicitor General on 'Constitutional Morality'	17/11/2018	17/11/2018	920
Book Exhibition to mark Human Rights Day	10/12/2018	10/12/2018	412
International Yoga Day Celebration	21/06/2019	21/06/2019	88
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Planting Plants by Eminent visitors

E-communication

Ban on Plastics on the Campus

Restriction of four Wheeler for students

Use of LED lamps

Bio - degradation Unit

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTICE I: TULU FESTIVAL OBJECTIVE: • To promote local language and culture, the Institution organises 'Tulu Parbha' an event that highlights the significance of the local language, tradition and culture. **CONTEXT:** • The local language, customs and traditions have been eroded by modern education and practices. • In this context the institution has taken up an initiative to preserve and promote the local language 'Tulu' and the customs, traditions of Tulunad. **THE PRACTICE:** • Tulu Parba highlights the importance of local language. Various local competitions and games are conducted as a part of this occasion. • Artifacts of the olden traditions of Tulunad are exhibited. **EVIDENCE OF SUCCESS:** The success of practice is reflected through: • Participation in large number of students from various colleges. • Appreciation by public and media. **PROBLEM ENCOUNTERED AND RESOURCES REQUIRED:** • Thorough research had to be made on traditions and practices of Tulunad, which was a challenge. • Arranging for funds was another challenge in organising and continuing the practice. **OUTCOME:** • Awareness on traditional practices was created. • Importance of promoting and usage of local languages was made known. • Olden practices of recreation was reinvented and showcased to the younger generation. **BEST PRACTICE II: STAFF WELFARE FUND OBJECTIVE:** • To establish a Fund with voluntary membership, of both Teaching and Non-Teaching staff of the Institution, for the purpose of meeting financial exigencies of the staff. **CONTEXT:** • Financial crunches and emergencies are common problem encountered by any persons. In this context to help the employees to meet financial emergencies the Staff Welfare Fund is created. **THE PRACTICE:** • **STAFF WELFARE FUND** is created with voluntary membership. • Certain fixed amount is contributed by the members towards the fund on a monthly basis. • The corpus fund is maintained in a separate bank account in Canara Bank. • The fund is monitored by a teaching staff nominated by Principal and Non- Teaching Staff nominated by Office Manager • The money generated is used to give interest free loans to employees in need to meet various financial emergencies like medical, fees of children, etc. **EVIDENCE OF SUCCESS:** • Many employees of the Institution have availed the facilities and have been benefited from the Staff Welfare Fund. The continuance of the practice reflects its success. **PROBLEM ENCOUNTERED AND RESOURCES REQUIRED:** • Recovery of Payment in some cases poses a problem in executing the practice **OUTCOME:** • The practice has helped to overcome financial emergencies of many employees who have benefited from this scheme. • The financial problems arising due to delay in salary of the grant-in-aid employees has been taken care of, by this practice.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.sdmlc.ac.in/wp-content/uploads/2020/03/7.2.1.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and

thrust in not more than 500 words

INSTITUTIONAL DISTINCTIVENESS: ADMISSION POLICY The Institution has a unique admission policy. • Admission process is transparent, merit oriented and social, gender equality based. • Fee structure is moderate and affordable. • Fee concession, fee waiver and fee installments are allowed in deserving cases. • Head of the Institution, revered Dr. Veerendra Heggade, recommends for fee concession in deserving cases. • Meritorious students are admitted with fee discounts. • The institution aims at catering to students from rural background. • The Institution is known for grooming and honing the skills of students coming from rural background and enables them to meet the challenges of the profession. • It accommodates students from all sections of the society • Orientation and bridge course is conducted every year to ensure the aspiring students to have easy access to the curriculum. • The Institution provides opportunity to all and does not hold any entrance examination.

Provide the weblink of the institution

<http://www.sdmlc.ac.in/wp-content/uploads/2020/03/7.3.1.pdf>

8.Future Plans of Actions for Next Academic Year

- To organise Orientation Programme for fresher's.
- To organise Faculty Development Programme.
- To have a Students Executive Council for the better participation of students in all the activities.
- To apply for at least one certificate course in Law.
- To enter into MOU with institutions of repute for academic excellence.
- To organise national conferences / seminars / workshops / symposia.
- To arrange for guest lecturers/training programmes by legal experts, police department, NGO'S Corporate Advocates, etc.
- To arrange for skill development programmes under career guidance cell and other committees.
- To introduce new subject based value added course / add on courses.
- To organise Mock Trials and compulsory Moot Court for final year students.
- To organise Intellectual property related programmes.
- To organise career guidance programmes and placement programme.
- To organise National Law Fest.
- To organise a National Level Management Fest.
- To organise Inter class moot court Competition.
- To send all the students on internship and maintain internship diary.
- To create electoral awareness among students.
- To organise Yakshotsava and intra college cultural and literary fest.
- To organise programme on gender sensitivity and to inculcate national and human values amongst students.